

# SOUTHEAST LOCAL SCHOOL DISTRICT

## BOARD AGENDA

Waynedale High School  
Regular Meeting  
August 16, 2017  
7:00 a.m.

Call to Order

Approval of Minutes – June 19, 2017, Regular Mtg.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

### I. Hearing of Public Delegations / Board Policy on Public Participation

#### **PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

### II. Treasurer's Business

#### **ACTION ITEMS:**

Approval of items 1—4

1. Approval of Financial Statement / Detailed Revenue Expenditure Report as presented.

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2. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:
 

School-Wide Pool	598-9017	\$ 420,000
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3. Recommend the Board establish Fund 401-9019 Kingsway Auxilliary Services for Fiscal Year 2018 and Fiscal Year 2019.
4. Recommend the Board authorize the Treasurer staff software conversion stipend as determined by the Treasurer, at a cost not to exceed \$3,000 for Southeast Local Schools.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**ACTION ITEMS - Personnel**

Approval of items

1. Recommend the Board accept the resignation of Christa Frantz as Principal at Fredericksburg and Holmesville Elementary, effective August 2, 2017.
2. Recommend the Board accept the resignation for the purpose of retirement of Patti Arnold, Principal at Mt. Eaton Elementary, effective at the end of the 2017-2018 school year.
3. Recommend the Board approve Shawn Snyder as Principal of Fredericksburg and Holmesville Elementary, on a 2-year contract, effective August 7, 2017, pending approval of alternative administrative license.
4. Recommend the Board accept the resignation from Tracey Shuster as Educational Aide/Nurses Assistant at Apple Creek Elementary, effective August 7, 2017.
5. Recommend the Board approve Samantha Miglich as Principal of Mt. Eaton Elementary, on a 2-year contract, effective August 1, 2018, pending approval of administrative license.
6. Recommend the Board approve a one-year probationary/limited teaching contract to Heather Koontz as Third Grade Teacher for Fredericksburg Elementary School at BA / Step 0, effective for the 2017-2018 school year.

7. Recommend the Board approve Jordan Turek as Study Hall Monitor at Waynedale High School, on a 1-year timeslip as needed contract at step 0, effective for the 2017-2018 school year.
8. Recommend the Board approve Danielle Johnston as Educational Aide and Noon Aide at Holmesville Elementary, on 1-year timeslip as needed contracts at step 0, effective for the 2017-2018 school year.
9. Recommend the Board approve Breanna Hershberger as Noon Aide at Apple Creek Elementary, on a 1-year timeslip as needed contract at step 0, effective for the 2017-2018 school year.
10. Recommend the Board approve Kristie Keister for a stipend of her hourly rate to support the 7/8 grade classes at Mt. Eaton and Fredericksburg Elementary, not to exceed 50 hours for the 2017-2018 school year.
11. Recommend the Board approve Lori Forrester as Bus Driver for Southeast Local Schools, on a 1-year contract at step 15, effective for the 2017-2018 school year.
12. Recommend the Board accept the resignation of Caleb Drennen as Faculty Manager for the 2017-18 school year, effective July 11, 2017.
13. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2017-2018 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements.

Justin McDowell	Waynedale	Faculty Manager	Step 0 1 <sup>st</sup> Year	0.04
Jennifer Collins	John R. Lea	Cheerleader Advisor	Step 0 1 <sup>st</sup> Year	0.035
Celia O'Hearn	John R. Lea	Volleyball 8 <sup>th</sup> Grade	Step 0 1 <sup>st</sup> Year	0.04
Nick Widder	Waynedale	Soccer Girls Assistant	Step 2 3 <sup>rd</sup> year	0.08

14. Recommend the Board approve substitute teachers (\$75/day) and educational aides employed through the Tri-County ESC to work in the Southeast Local Schools for the 2017-2018 school year.

- 15. Recommend the Board approve a salary increase for Jennifer Lawrence to MA+30, effective with the 2017-2018 school year.
- 16. Recommend the Board approve Enola Arwood as Van Driver, on a one-year timeslip as needed contract at step 15, effective for the 2017-18 school year, pending the completion of requirements.
- 17. Recommend the Board approve Penny McAfee as Van Driver, on a one-year timeslip as needed contract at step 0, effective for the 2017-18 school year, pending the completion of requirements.
- 18. Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2017-2018 school year:

<b>SCHOOL NURSE</b>	Tara Jacobs
<b>ADMINISTRATORS</b>	Patti Arnold Jamie Cicconetti Matt Karowelski Shawn Snyder Erich Riebe Rich Roth
<b>SECRETARIES</b>	Vickie McConnell Marcy Speelman Edna Zimmerly Amy Beatty Violet Lehman Sherri Suttle Brenda Clark Shelly Mast
<b>GUIDANCE COUNSELORS</b>	Jennifer Troyer Joshua Conrad Becky Amstutz
<b>TEACHERS</b>	Khristy Berlin Allyson Gray Melody Schlabach
<b>AIDES</b>	Kristie Near Lydia Rice Stacey Stallman Michelle (Shelly) Welsh Janet Whitmyer

19. Recommend the Board approve \$600.00 stipends for the following LPDC committee members for the 2017-2018 school year.
- Patti Arnold
  - Hilary Brenner
  - Holly Mastrine
  - Luann Schlabach
  - Dave Miller (\$750/chairperson)
20. Recommend the Board approve a 12 week leave of absence for Nicole Peters, beginning July 21, 2017.
21. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2017-2018 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
Janice Geiser-Kratzer	330-857-8668			X					
*Jennifer Miller	330-465-9295				X				

**TRANSPORTATION / STUDENT SERVICES / BOARD POLICIES:**

Approval of Items

22. Recommend the Board approve bus routes for the 2017-18 school year.
23. Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2017-18 school year.
24. Appoint \_\_\_\_\_ as Student Achievement liaison to the Ohio School Boards Association.
25. Recommend the Board enter into an agreement with Tri-County ESC for shared psychologist services.
26. Recommend the Board enter into contract with Tri-County Educational Service Center for 2017 Educational/Special Services, for the period of July 1, 2017 through June 30, 2018.

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27. Recommend the Board approve the Audiology Services Contract for Susan Bussard between Stark County ESC and Southeast Local Schools, for services from August 8, 2017 through June 6, 2018.

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28. Recommend the Board approve a service contract for Kelsey Large to serve as Itinerant Intervention Specialist for Hearing Impaired to provide services on an as-needed basis, provided by Stark ESC, effective August 17, 2017 through June 5, 2018.

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29. Recommend the Board approve the agreement for services provided by the Cleveland Sight Center for visually impaired students in our district.

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30. Recommend the Board approve the following board policies:

- School Board Legal Status (BB) Page: \_\_\_\_\_
- Bidding Requirements (DJC) Page: \_\_\_\_\_
- School Properties Disposal (DN) Page: \_\_\_\_\_
- Student Wellness Program (EFG) Page: \_\_\_\_\_
- Health Education (IGAE) Page: \_\_\_\_\_
- College Credit Plus (IGCH-R) Page: \_\_\_\_\_
- Co-curricular and Extracurricular Activities (IGD) Page: \_\_\_\_\_
- Interscholastic Athletics (IGDJ) Page: \_\_\_\_\_
- Graduation Requirements (IKF) Page: \_\_\_\_\_
- Student Absences and Excuses (JED / JED-R) Page: \_\_\_\_\_
- Truancy (JEDA) Page: \_\_\_\_\_
- Student Discipline (KG) Page: \_\_\_\_\_
- Student Suspension (JGD) Page: \_\_\_\_\_
- Student Expulsion (JGE) Page: \_\_\_\_\_
- Cooperative Educational Programs (LBB) Page: \_\_\_\_\_

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

INFORMATION ITEMS:

- August 17, 2017, Opening Staff Day at John R. Lea
- August 22, 2017, First Student Day of School
- September 4, 2017, Labor Day ~ No School
- September 11, 2017, Fair Day ~ No School

III. WCSCC Report

IV. Superintendent's Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

VII. Adjourn from Executive Session.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

VIII. Adjourn the Meeting.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

**SOUTHEAST LOCAL SCHOOL DISTRICT**

**ADDENDUM TO BOARD AGENDA**

Waynedale High School

Regular Meeting

August 16, 2017

7:00 a.m.

IV. Superintendent's Business

**ACTION ITEMS - Personnel:**

- 21 a. Recommend the Board approve Elsie Yoder as Educational Aide on a 1-year timeslip as needed contract, at step 1, effective for the 2017-2018 school year.
- 21 b. Recommend the Board approve a one-year probationary/limited teaching contract to Michala Metzcar as Second Grade Teacher at Fredericksburg Elementary School at BA / Step 0, effective for the 2017-2018 school year.
- 21c. Recommend the Board accept the resignation of Heather Shapaka as second grade teacher at Fredericksburg, effective August 15, 2017.

**STUDENT HANDBOOK UPDATE:**

- 31. Recommend the Board approve the additional page to the student handbooks regarding truancy and unexcused absences

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- 32. Recommend the Board approve to increase the field trip rate for bus drivers to \$13.00 per hour.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_



# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

June 19, 2017

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, TIM SUPPES, DAVE TROYER, RICH FRAZIER AND SUE WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

17-231 MR. SUPPES MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE MINUTES OF THE MAY 15, 2017 REGULAR MEETING AS PRESENTED.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

17-232 MRS. LEWIS MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9017	\$ 420,000
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Recommend the Board approve Appropriation Modifications for FY2017.

Recommend the Board approve Temporary Appropriations for FY2018.

Recommend the Board approve new dental rates effective July 1, 2017; Single to \$59.10 and family to \$118.19.

Recommend the Board accept a donation of thirty-six lockers, to be used at John R. Lea Middle School, from the J.M. Smucker Company.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

17-233 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation of Elsie Yoder, educational aide at Holmesville Elementary, effective June 1, 2017.

Recommend the Board accept the resignation of Christy Bowers, van driver, effective June 1, 2017.

Recommend the Board approve CherRonda Miller as Educational Aide at Apple Creek Elementary, on a 1-year timeslip as needed contract, step 0, effective for the 2017-2018 school year.

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

June 19, 2017

Recommend the Board approve a one-year probationary/limited teaching contract to Kiana Austin as First Grade Teacher for Apple Creek Elementary School at BA / Step 0, effective for the 2017-2018 school year.

Recommend the Board approve David Barkman as Assistant Bus Mechanic for Southeast Local Schools, on a 1-year contract, step 5, effective June 27, 2017.

Recommend the Board approve the following teachers as Tutors, on a one-year contract (not to exceed 7 hours/day) on timeslip as needed at the approved tutor rate of \$20.15/hour, effective for the 2017-2018 school year.

- Lee Jacobs, Holmesville
- Ryleigh Manges, Mt. Eaton
- Judy Smith, Apple Creek
- Bryan Spade, Fredericksburg
- Teresa Weaver, Mt. Eaton
- Jamie Wright, Fredericksburg

Recommend the Board approve salary increases for the below listed teachers effective with the 2017-2018 school year.

- Craig Harrell, Apple Creek Elementary, to MA
- Shawn Snyder, Fredericksburg Elementary, to MA+30

Recommend the Board approve a \$500 stipend to Heather Riebe for co-coordinating the outdoor education/sixth grade camp program for the 2016-2017 school year, and also approve a \$500 stipend for co-coordinating the outdoor education for the 2017-2018 school year.

Recommend the Board approve a \$500 stipend to Jennifer Rutt for co-coordinating the outdoor education/sixth grade camp program for the 2016-2017 school year, and also approve a \$500 stipend for co-coordinating the outdoor education for the 2017-2018 school year.

Recommend the Board approve supplemental contracts for extended time, effective for the 2017-2018 school year:

Becky Amstutz	Elementary Guidance District	6 Extended Days
Jennifer Troyer	Guidance Counselor Waynedale High School	10 Extended Days
Joshua Conrad	Guidance Counselor JRL / Elementary	10 Extended Days
Louie Stanley	OWA/OWE Instructor Waynedale High School	15 Extended Days
Dennis Giotta	Band Waynedale High School	6 Extended Days

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNE DALE HIGH SCHOOL

Held at 6:00 p.m.

June 19, 2017

Recommend the Board approve one-year supplemental contracts for Waynedale High School, John R. Lea Middle School and District personnel for the 2017-2018 school year, pending verification of years of service.

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2017-2018 school year \*pending approval from B.C.I./F.B.I. results and meeting requirements:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide	Nurse
Denise Krug	330-262-8405			X	X		X	X	X	
Cindy Chenevey	330-263-1636							X		
Janice Kratzer	330-439-9192									X

Recommend the Board accept the resignation of Arthur Hart, summer worker, effective June 16, 2017.

Recommend the Board approve Nathan Shaw as a summer worker, at \$10.50/hour, beginning June 19, 2017.

**OSBA DELEGATES / AGREEMENTS / SERVICE CONTRACTS / DC TRIP / ITEM DISPOSAL / EPI-PEN AGREEMENT:**

Approval of items

Appoint Val Lewis as annual business meeting delegate to the meeting of the O.S.B.A. Capitol Conference in Columbus, November 2017.

Appoint Sue Williams as annual business meeting alternate to the meeting of the O.S.B.A. Capitol Conference in Columbus, November 2017.

Recommend the Board enter into an agreement with The Wilderness Center for services provided to students at a cost of \$1.25 per student for the 2017-2018 school year.

Recommend the Board approve an agreement with LLA Therapy for the STARS and STRIPES Program to provide extended school year services, effective June 20, 2017 through August 8, 2017.

Recommend the Board approve the 8<sup>th</sup> grade trip to Washington D.C. from May 16–18, 2018.

Recommend the Board approve an agreement with Great Lakes Biomedical for Random Drug Testing Services (ten panel test) for the 2017-2018 school year.

# RECORD OF PROCEEDINGS

*Minutes of*

Southeast Local School District

*Regular Meeting*

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

June 19, 2017

Recommend the Board approve a 1-YR contract with Aultman Orrville Hospital for Athletic Training services provided by a licensed and certified Athletic Trainer for the period of July 1, 2017 through June 30, 2018.

Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Holmesville	• Portable overhead projector	/ 08129
	• RCA TV	/ 08018
	• Zenith TV	/ 08304
	• Zenith TV	/ 08297
	• Panasonic VCR	/ 08107
Apple Creek	• ELMO Overhead Projector	101521 / 09236
	• Apollo Overhead Projector	06040057473/07797

Recommend the Board approve that we authorize the development and implementation of an Epi-Pen (Epinephrine Auto-injector) program in accordance with O.R.C. 3313.7110.

Recommend the Board approve the Shared Services Agreement, between five districts, to share the cost (20% each) of the two Instructors for the Business Entrepreneurship for the 2017-2018 school year.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

17-234 MRS. LEWIS MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT’S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board approve Luann Suppes for the supplemental position of Food Services Coordinator for the 2017-2018 school year.

VOTE: YEAS: LEWIS, TROYER, FRAZIER, WILLIAMS. SUPPES ABSTAINED

17-235 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT’S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2017-2018 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Kelly Troyer	Waynedale	Girls Head Soccer	Step 3 4 <sup>th</sup> Year	0.11
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VOTE: YEAS: LEWIS, SUPPES, FRAZIER, WILLIAMS. TROYER ABSTAINED

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# RECORD OF PROCEEDINGS

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*Minutes of*

Southeast Local School District

*Regular Meeting*

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

June 19, 2017

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MRS. WILLIAMS PROVIDED AN UPDATE FROM THE WCSCC

17-236 MRS. LEWIS MOVED AND MR. FRAZIER SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

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PRESIDENT

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TREASURER