

# SOUTHEAST LOCAL SCHOOL DISTRICT

## BOARD AGENDA

Waynedale High School  
Regular Meeting  
August 7, 2023  
7:00 a.m.

Call to Order

Approval of Minutes – June 19, 2023, Regular Mtg.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

### I. Hearing of Public Delegations / Board Policy on Public Participation

#### **PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer’s Business

**ACTION ITEMS:**

Approval of items

- 1. Approval of Financial Statement / Detailed Revenue Expenditure Reports as presented.

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- 2. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9023	\$ 370,000
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- 3. Motion to approve change order create Route 250 Turn Lane per architect specification and ODT - \$587,786.08.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**ACTION ITEMS - Personnel**

Approval of items

- 1. Recommend the Board accept the resignation of Madelyn Schlauch, one-year title tutor at Holmesville Elementary, effective July 5, 2023.
- 2. Recommend the Board accept the resignation of Megan Kinsey, one-year title tutor at Mt. Eaton Elementary, effective July 10, 2023.
- 3. Recommend the Board approve Alexis Bartholomew as one-year title tutor at Mt. Eaton Elementary, effective for the 2023-2024 school year.
- 4. Recommend the Board approve Kayla Weinman as educational aide at Apple Creek Elementary on a timeslip as needed contract, step 0, effective with the 2023-2024 school year.
- 5. Recommend the Board accept the resignation from Amy Carr as dishwasher at Apple Creek Elementary, effective July 23, 2023.
- 6. Recommend the Board approve Amy Carr as educational aide at Apple Creek Elementary on a timeslip as needed contract, step 0, effective with the 2023-2024 school year.
- 7. Recommend the Board approve Macee Butcher as educational aide at Apple Creek Elementary, on a one-year timeslip as needed contract, step 0, effective with the 2023-2024 school year pending completion of requirements.

8. Recommend the Board approve Linda Hummel as a bus aide on a one-year timeslip as needed contract, step 4, effective with the 2023-2024 school year.
9. Recommend the Board approve Shilo Beamer as dishwasher at Apple Creek Elementary on a one-year timeslip as needed contract, step 0, effective with the 2023-2024 school year.
10. Recommend the Board accept the resignation of Morgan Mowrer as permanent bus sub, effective July 31, 2023
11. Recommend the Board approve Morgan Mowrer as a bus driver on a one-year contract, step 0, effective with the 2023-2024 school year.
12. Recommend the Board approve Melinda Guinther as permanent bus sub on a one-year contract, effective with the 2023-2024 school year.
13. Recommend the Board approve Diane Hamilton as permanent cafeteria sub on timeslip as needed contract, step 0, effective for the 2023-2024 school year.
14. Recommend the Board approve Mary Lou Zuercher as a one-year temporary non-bachelor substitute teacher, effective for the 2023-2024 school year.
15. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2023-2024 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Zach Geiser	Waynedale	Basketball Girls Freshman	Step 0 1 <sup>st</sup> Year	0.085
Julie Varner	John R. Lea	Cross Country	Step 0 1 <sup>st</sup> Year	0.05

16. Recommend the Board approve Steven Oaks as a VOLUNTEER football coach for John R. Lea, pending completion of requirements for 2023-2024 school year.

17. Recommend the Board approve the following personnel to administer medication by epi-pen auto-injector in emergency situations.

Apple Creek Elementary:

- Sam Miglich
- Vickie McConnell

John R. Lea Middle School:

- Matt Karolewski
- Josh Conrad
- Shelly Mast

Fredericksburg Elementary:

- Lee Jacobs
- Kristie Near
- Brenden Stanley

Waynedale High School:

- Richard Roth
- Mary Forcell
- Zach Golec
- Sherri Suttle

Holmesville Elementary:

- Shawn Snyder
- Edna Zimmerly
- Stacey Stallman

District:

- Tara Jacobs, Nurse
- Shelly Burt, Nurse

Mt. Eaton Elementary:

- Holly Mastrine
- Jamie Cicconetti
- Amy Beatty

18. Recommend the Board approve the following personnel to administer medications to students per physician’s instructions for the 2023-2024 school year:

<b>School Nurses</b>	Tara Jacobs / Shelly Burt
<b>Administrators</b>	Jamie Cicconetti Holly Mastrine Matt Karowelski Samantha Miglich Shawn Snyder Rich Roth
<b>Secretaries</b>	Vickie McConnell Kristie Near Edna Zimmerly Amy Beatty Sherri Suttle Mary Forcell Shelly Mast
<b>Guidance Counselors</b>	Jennifer Troyer Joshua Conrad Becky Amstutz

Additional personnel to administer medications.....	
<b>Teachers</b>	Pam Offineer Allyson Gray Melody Schlabach Rachel Miller Rachel Speelman Carrie Molnar Danny Mylott
<b>Educational Aides</b>	Tiffany Durstine Amanda Hershberger Lydia Rice Stacey Stallman Michelle (Shelly) Welsh Ashley Zimmerman Melissa Euga Carrie Morrison Tacy Cutright
<b>Bus Drivers</b>	Steve Thompson Margaret Hudson John George

**AGREEMENTS / CONTRACTED SERVICES / TRANSPORTATION / STUDENT SERVICES / POLICIES:**

Approval of Items

19. Recommend the Board approve bus routes for the 2023-2024 school year.
20. Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2023-2024 school year
21. Appoint Dave Troyer as Student Achievement liaison to the Ohio School Boards Association.
22. Recommend the Board approve the following new/revised policies:

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- BDDG (Copy of Minutes)
- JED (Copy of Student Absences and Excuses)
- EHA (Copy of Data and Records Retention)
- IGBEB (Dyslexia Intervention and Supports)
- IGAE (Copy of Health Education)
- IGCH-R / Also LEC-R (Copy of College Credit Plus)
- JHG (Copy of Reporting Child Abuse and Mandatory Training)

23. Recommend the Board approve a contract between Southeast Local Schools and Tri-County Educational Service Center for shared services of a STEM Coordinator: Timothy Vierheller, one school nurse effective August 1, 2023 through July 31, 2024.

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24. Recommend the Board enter into contract with Tri-County Educational Service Center for 2023-2024 Educational/Special Services, and School Psychologist Services for the period of July 1, 2023 through June 30, 2024.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

INFORMATION ITEMS:

- August 17, 2023, Opening Day for Staff @ JRL
- August 21, 2023, First Student Day of School
- September 4, 2023, Labor Day ~ No School
- September 11, 2023, Fair Day ~ No School

III. WCSCC Report

IV. Superintendent’s Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

VII. Adjourn from Executive Session.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

VIII. Adjourn the Meeting.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

# SOUTHEAST LOCAL SCHOOL DISTRICT

## ADDENDUM TO BOARD AGENDA

Waynedale High School

Regular Meeting

August 7, 2023

7:00 a.m.

### IV. Superintendent's Business

#### **ACTION ITEMS - Personnel:**

- 18 a. Recommend the Board approve Megan Warne on a one-year contract as Athletic Trainer for Southeast Local Schools, effective for the 2023-2024 school year.
- 18 b. Recommend the Board accept the resignation of Stephanie Metzger as Family Consumer Science teacher and the following supplemental positions, effective August 3, 2023:
- Junior Class Advisor (.25%)
  - Prom Advisor
  - Student Council
- 18 c. Recommend the Board approve a stipend, at the approved rate (non-certified employees compensated at hourly rate / teachers compensated at PD rate), to employees attending the Crisis Prevention Intervention Training held in August:
- Laura Schmucker / John George (6.5 hours)
  - Lisa Browning-Wiseman / Marcella Damron (2.5 hours)
  - Linda Hummel, Morgan Mowrer, Breanna Smith (10.5 hours)
- 18 d. Recommend the Board accept the resignation for the purpose of retirement of Art Parrot, bus driver, effective June 30, 2023.

**BOARD RESOLUTION**

23 a. The Southeast Local School Board authorizes the district to procure Naloxone for use in emergency situations, as provided by the Wayne County Health Department beginning with the 2023-2024 school year.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

18 c. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2023-2024 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Brady Troyer	Waynedale	Soccer	Step 2 3 <sup>rd</sup> Year	0.07
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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays



# RECORD OF PROCEEDINGS

Minutes of Southeast Local School District Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

June 19, 2023

**ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: DAVE TROYER, SANDRA CERNIGLIA, MATT MCKELVEY, RICK REYNOLDS, VALORIE LEWIS.**

**PRESIDENT VALORIE LEWIS CALLED THE MEETING TO ORDER.**

**23-600 MR. MCKELVEY MOVED AND MRS. CERNIGLIA SECONDED THE MOTION TO APPROVE THE MINUTES OF THE MAY 8, 2023 SPECIAL MEETING AND THE MAY 15, 2023 REGULAR MEETING.**

**VOTE: YEAS: TROYER, CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS**

**23-601 MR. MCKELVEY MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:**

**Approval of Financial Statement / Detailed Revenue Expenditure Report.**

**Recommend the Board approve Appropriation Modifications for FY2023.**

**Recommend the Board approve Temporary Appropriations for FY2024.**

**Recommend the Board approve the following transfer from General Fund (001):**

School-Wide Pool	598-9023	\$ 300,000
Bond Retirement	002	\$ 538,439.53
Construction Fund	004	\$3,000,000.00

**Recommend the Board approve the CD phase submission for OFCC.**

**Recommend the Board increase the price for the below extra lunch items for the 2023-2024 school year:**

<b>Sandwich / Main Dish / Controlled Portion Items</b>	
<i>7-12 grades / increase of 50¢.....</i>	\$ 2.50
<i>K-6 grades / increase of 25¢.....</i>	\$ 2.25
<b>Side Dish, Vegetable/Fruit / increase of 15¢.....</b>	\$ .75
<b>Milk / increase of 10¢.....</b>	\$ .60
<b>Cookie, Brownie, Cake / increase of 15¢.....</b>	\$ .75

**VOTE: YEAS: TROYER, CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS**

# RECORD OF PROCEEDINGS

*Minutes of*

Southeast Local School District

*Regular Meeting*

WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

June 19, 2023

**23-602 MRS. CERNIGLIA MOVED AND MR. REYNOLDS SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:**

**Recommend the Board accept the resignation of Danielle Hanning, teacher at Apple Creek Elementary, effective June 5, 2023.**

**Recommend the Board accept the resignation of Amanda Shepherd, one-year title tutor at Holmesville Elementary, effective June 5, 2023**

**Recommend the Board accept the resignation of Mariah (Anita) Mumaw, night sweeper at Holmesville Elementary, effective June 2, 2023.**

**Recommend the Board accept the resignation of Lori Mullins, library aide at Fredericksburg Elementary, effective June 2, 2023.**

**Recommend the Board accept the resignation for the purpose of retirement of Audrey Mast, bus driver, effective August 31, 2023.**

**Recommend the Board accept the resignation of Jennifer Crist, one-year title tutor at Apple Creek Elementary, effective June 5, 2023.**

**Recommend the Board approve a one-year probationary/limited contract Jennifer Crist as teacher at Apple Creek Elementary at BA / step 1, effective with the 2023-2024 school year.**

**Recommend the Board accept the resignation of Stuart Swinehart as permanent transportation sub, effective June 9, 2023.**

**Recommend the Board approve Stuart Swinehart as bus driver on a one-year contract, step 1, effective with the 2023-2024 school year.**

**Recommend the Board accept the resignation of Greg Nofsinger as permanent transportation sub, effective June 2, 2023.**

**Recommend the Board approve Greg Nofsinger as bus driver on a one-year contract, step 2, effective with the 2023-2024 school year.**

**Recommend the Board approve Jason Harrold as bus driver on a one-year contract, step 1, effective with the 2023-2024 school year.**

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Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

June 19, 2023

Recommend the Board approve the below listed teachers for IEP extended school year services at the summer PD rate:

- Lisa Browning-Wiseman, up to 3 hours per week for 6 weeks
- Jenny Crist, up to 5 hours per week for 6 weeks

Recommend the Board approve the below employees to work with the boys & girls summer camp program, June 12 – August 4, at Apple Creek Elementary, to be paid at their regular cafeteria rate.

- Katie Schlabach

Recommend the Board approve one-year supplemental contracts for Waynedale High School, John R. Lea Middle School and District personnel for the 2023-2024 school year, pending verification of years of service.

Recommend the Board approve \$600.00 stipends for the following LPDC committee members for the 2023-2024 school year.

- Jamie Cicconetti
- Deb Weaver
- Luann Schlabach
- Holly Mastrine
- Dave Miller

Recommend the Board approve supplemental contracts for extended time, effective for the 2023-2024 school year:

Becky Amstutz	Elementary Guidance District	6 Extended Days
Jennifer Troyer	Guidance Counselor Waynedale High School	10 Extended Days
Joshua Conrad	Guidance Counselor JRL / Elementary	10 Extended Days
Louie Stanley	OWA/OWE Instructor Waynedale High School	15 Extended Days
Dennis Giotta	Band Waynedale High School	8 Extended Days

Recommend the Board approve up to two additional days for Tara Jacobs, school nurse, effective with the 2023-2024 school year.

Recommend the Board approve a \$2500 stipend to Shawn Snyder to support gifted services.

# RECORD OF PROCEEDINGS

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Southeast Local School District

*Regular Meeting*

WAYNEDEALE HIGH SCHOOL

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June 19, 2023

**Recommend the Board approve a stipend, at the approved rate (para-pros compensated at hourly rate / teachers compensated at PD rate), for 2.5 hours to employees attending the Crisis Prevention Intervention Training:**

Vanessa Miller	Joshua Conrad	Stacie DeArment
Ashley Zimmerman	Melody Schlabach	Tiffany Durstine
Carrie Morrison	Todd Barkan	Beth Lemon-Gallion
Becky Amstutz	Molly Parrot	

**ADDENDUM**

**Recommend the Board approve Amanda Zerrer as a one-year Title Tutor at Apple Creek Elementary, on a one-year timeslip as needed contract at the approved tutor rate, effective with the 2023-2024 school year.**

**Recommend the Board approves Alexis Mullins as educational aide at Apple Creek Elementary on a one-year timeslip as needed contract, step 1, effective with the 2023-2024 school year.**

**Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2023-2024 school year \*pending approval from B.C.I./F.B.I. background check results and completion of requirements:**

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Edtuc./Student Aide	Noontime Aide
*Joshua Raymond	330-988-9111	X	X						

**Recommend the Board approve Madelyn Schlauch as a one-year Title Tutor at Holmesville Elementary, on a one-year timeslip as needed contract at the approved tutor rate, effective with the 2023-2024 school year.**

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

June 19, 2023

## AGREEMENTS / OSBA DELEGATES / HB 487 / ITEM DISPOSAL:

### Approval of items

Appoint Sandra Cerniglia as annual business meeting delegate to the meeting of the O.S.B.A. Capitol Conference in Columbus, November 2023.

Appoint Matt McKelvey as annual business meeting alternate to the meeting of the O.S.B.A. Capitol Conference in Columbus, November 2023.

Recommend the Board approve an agreement with Great Lakes Biomedical for Random Drug Testing Services (ten panel test) for the 2023-2024 school year.

Recommend the Board approve the 2-year agreement with East Holmes Local Schools for EMIS services shared with Southeast Local Schools, effective July 1, 2023 through June 30, 2025.

Recommend the Board approve H.B. 487 Career-Technical Education Resolution, which allows the District to waive the requirement to provide career-technical education to students enrolled in grades seven and eight, effective for the 2023-2024 school year.

Recommend the Board approve the Shared Services Agreement, between five districts, to share the cost (20% each) of the two Instructors for the Business Entrepreneurship for the 2023-2024 school year.

Recommend the Board grand permission to dispose of the following items:

School	Item	Serial # / Tag #
Waynedale	Chemistry 2014 Textbooks (13)	ISBN978-1-133-61110-3
Waynedale	Chemistry 2015 Textbooks (38)	ISBN978-1-63093-281-7
Waynedale	German Outdated Textbooks	n/a

**VOTE: YEAS: TROYER, CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS.**

**23-603 MRS. CERNIGLIA MOVED AND MR. MCKELVEY SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEM AS PRESENTED:**

Recommend the Board approve Morgan Mowrer as permanent transportation sub, at approved permanent sub rate, effective for the 2023-2024 school.

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

June 19, 2023

**VOTE: YEAS: CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS. NAY: TROYER**

**23-604 MRS. CERNIGLIA MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEM AS PRESENTED:**

Recommend the Board approve the below employees to work with the boys & girls summer camp program, June 12 – August 4, at Apple Creek Elementary, to be paid at their regular cafeteria rate.

- Tonya McKelvey

**VOTE: YEAS: TROYER, CERNIGLIA, REYNOLDS, LEWIS. ABSTAIN: MCKELVEY**

**23-605 MR. REYNOLDS MOVED AND MRS. CERNIGLIA SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEM AS PRESENTED:**

Recommend the Board approve Kelly Lawlis (Troyer) as Head Girls Soccer for Waynedale High School, at Step 6, effective for the 2023-2024 school year.

**VOTE: YEAS: CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS. ABSTAIN: TROYER**

**23-606 MR. MCKELVEY MOVED AND MR. REYNOLDS SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:**

Recommend the Board approve Larry Cerniglia as Head Boys Soccer for Waynedale High School, at Step 6, effective for the 2023-2024 school year.

Recommend the Board approve Lawrence Cerniglia, Jr. as Head Boys Soccer for John R. Lea Middle School, at Step 1, effective for the 2023-2024 school year.

## ADDENDUM

Recommend the Board approve Andrew Cerniglia as a VOLUNTEER soccer coach for John R. Lea Middle School, effective with the 2023-2024 school year.

**VOTE: YEAS: TROYER, MCKELVEY, REYNOLDS, LEWIS. ABSTAIN: CERNIGLIA**

**Superintendent's Business**

**BOARD COMMENTS**

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# RECORD OF PROCEEDINGS

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*Minutes of*

Southeast Local School District

*Regular Meeting*

WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

June 19, 2023

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**NEXT BOARD MEETING: AUGUST 7, 2023, 7:00 A.M.**

**23-599 MR. MCKELVEY MOVED AND MR. TROYER SECONDED THE MOTION TO ADJOURN THE MEETING.**

**VOTE: YEAS: TROYER, CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS**

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PRESIDENT

TREASURER