

SOUTHEAST LOCAL SCHOOL DISTRICT

BOARD AGENDA

Waynedale High School
Regular Meeting
February 25, 2019
6:00 p.m.

Call to Order

Approval of Minutes – January 7, 2019, Organizational Meeting Page _____

Approval of Minutes – January 7, 2019, Regular Meeting Page _____

Approval of Minutes – January 26, 2019, Board Work Session Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

I. Hearing of Public Delegations

PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

ADMINISTRATIVE UPDATES

II. Treasurer's Business

ACTION ITEMS:

Approval of items 1 – 4

1. Approval of Financial Statement / Detailed Revenue Expenditure Report as presented.

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2. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9019	\$ 330,000
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3. Recommend the Board approve joining the HGACBuy purchasing cooperative.
4. Recommend the Board approve the advertising for bus bids to purchase two buses.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

ACTION ITEMS – Personnel:

Approval of Items

1. Recommend the Board approve a one-year probationary/limited teaching contract to Amanda Bright as Speech Language Pathologist, MA/Step 2, effective for the 2019-2020 school year.
2. Recommend the Board approve up to five days for Amanda Bright to work with Lisa Rumbaugh, Speech Language Pathologist, in preparation for new position next school year.
3. Recommend the Board approve a one-year probationary/limited teaching contract to Thomas Horst as 8th grade Math Teacher at John R. Lea Middle School, BA/Step 3, effective for the 2019-2020 school year.
4. Recommend the Board approve a one-year probationary/limited teaching contract to Geneva Johnson as 7th grade Language Arts Teacher at John R. Lea Middle School, MA/Step 2, effective for the 2019-2020 school year.
5. Recommend the Board approve Steven Thompson as van driver on a one-year timeslip as needed contract, at step 0, effective February 20, 2019.

6. Recommend the Board accept the resignation of Molly Falwell, educational aide at Apple Creek Elementary, effective January 16, 2019.
7. Recommend the Board accept the resignation of Carol Weaver as cafeteria assistant, effective May 31, 2019.
8. Recommend the Board approve a one-year family medical leave for Hilary Brenner, teacher at Fredericksburg Elementary, effective for the 2019-2020 school year.
9. Recommend the Board approve an amended contract for Darcey Demmitt to reflect an adjusted work year, effective for the 2019-2020 school year.
10. Recommend the Board approve administrative contracts to the following administrators effective with the 2019-2020 school year:

Matt Karolewski	Apple Creek	3 years	Principal
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11. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2018-2019 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Justin McDowell	Waynedale	Baseball Head	Step 5 6 th Year	0.11
Joe Gilmore	Waynedale	Baseball Assistant 50%	Step 0 1 st Year	0.06
Lucas Daugherty	Waynedale	Baseball Assistant 50%	Step 1 2 nd Year	0.07
Brandon Giles	Waynedale	Baseball Freshman	Step 3 4 th Year	0.07
Eric Kachline	Waynedale	Baseball Freshman 75%	Step 1 2 nd Year	0.06
George Crone	Waynedale	Baseball Freshman 25%	Step 1 2 nd Year	0.06
Jared Zollars	Waynedale	Track Head Boys	Step 2 3 rd Year	0.10
Rich Patterson	Waynedale	Track Assistant Boys	Step 1 2 nd Year	0.07
Todd Bowers	Waynedale	Track Head Girls	Step 6 19+ Years	0.12

Josh Conrad	Waynedale	Track Assistant Girls	Step 6 17 Years	0.10
Christa Hershberger	John R. Lea	Track Assistant Boys	Step 2 3 rd Year	0.05
Shauna Pittman	John R. Lea	Track Head Girls	Step 1 2 nd Year	0.05
Mike Doty	John R. Lea	Boys Basketball Assistant	Step 0 1 st Year	0.06

MOU ADMENDMENT

12. Recommend the Board approve the amendment to the MOU between Southeast Local Schools and The Cleveland Clinic, effective October 20, 2019.

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TRI-COUNTY SERVICES / OPEN-ENROLLMENT / RESOLUTION / COURSE REGISTRATION / OSBA RESOLUTION / COLLEGE CREDIT PLUS / EJ THERAPY / BOARD POLICIES:

13. Recommend the Board approve the addendum for special services provided by Tri-County ESC for School Psychologist Services for FY2019.

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14. The Superintendent recommends we remain an open enrollment district for 2019-2020 school year for all districts in Ohio.

15. Recommend resolutions declaring support and endorsement of Music and Art in our school month, *“All Music, All People”* and *“Your Art, Your Story”*

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16. Recommend the Board approve the 2019-2020 Course Registration Booklet for Waynedale High School, as presented.

17. Recommend the Board approve the College Credit Plus agreement between Kent State University and Southeast Local Schools, effective July 1, 2019 to June 30, 2020.

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18. Recommend the Board approve the College Credit Plus agreement between Stark State College and Southeast Local Schools, effective with the 2019-2020 school year.

Page _____

19. Recommend the Board approve the Memorandum of Understanding between the University of Akron and Southeast Local Schools for College Credit Plus, effective with the 2019-2020 school year.

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20. Recommend the Board approve a contract with EJ Therapy Services to provide services for the 2019-20 and 2020-21 school year as needed.

Page _____

21. Recommend the Board approve the following new/revised policies, as presented:

- Minutes (BDDG)
- Budget Planning / Five-Year Forecast (DBD)
- Administration of Federal Grant Funds (DECA)
- Purchasing (DJ)
- Petty Cash Accounts (DJB)
- Bidding Requirements (DJC)
- Purchasing Procedures (DJF / DJF-R)
- Credit Cards (DJH)
- First Aid (EBBA)
- Food Sale Standards (EFF)
- Student Wellness Program (EFG)
- Personnel Policies Goals (GA)
- Staff Gifts and Solicitations (GBI)
- Professional Staff Contracts and Compensation Plans (GCB-1/ GCB-2)
- Professional Staff Hiring (GCD)
- Support Staff Contracts and Compensation Plans (GDB)
- Student Fundraising Activities (IGDF)
- Interscholastic Athletics (IGDJ)
- Interdistrict Open Enrollment (JECBB)
- Intradistrict Open Enrollment (JECBD)
- Student Absences and Excuses (JED)
- Hazing and Bullying (JFCF / JFCF-R)

- Weapons in the Schools (JFCJ)
- Student Suspension (JGD)
- Emergency Removal of Student (JGDA)
- Student Expulsion (JGE)
- Physical Examinations of Students (JHCA)
- Positive Behavioral Interventions and Supports (JP)
- New Policy (GBIA / IGDFFA)
- Student Conduct (JFC)
- Public Gifts to the District (KH)
- Authorized Signatures (DGA)
- Public Gifts to the District (KH)
- Staff-Student Relations (GBH / JM)
- Notification about Sex Offenders (JHH)
- Staff-Student Relations (JM / GBH)

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

22. Recommend the Board approve a supplemental contract for Luann Suppes to serve as the Food Services Coordinator for the 2019-2020 school year.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

INFORMATION ITEMS:

1. Festival of Choirs—March 4, 7:30 p.m.
2. Spring Musical ~ “ Beauty and the Beast” at John R. Lea Middle School.
 - Friday, April 5-----7:00 p.m.
 - Saturday, April 6-----7:00 p.m.
 - Sunday, April 7-----2:00 p.m.

III. WCSCC Report

IV. Superintendent’s Business

V. Board Comments

VI. Adjourn to Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VII. Adjourn from Executive Session

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VIII. Adjourn the Meeting

Motion _____ Seconded _____

**SOUTHEAST LOCAL SCHOOL DISTRICT
ADDENDUM TO BOARD AGENDA**

Waynedale High School
Regular Meeting
February 25, 2019
6:00 p.m.

IV. Superintendent's Business

ACTION ITEMS - Personnel:

11 a. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2018-2019 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements.

Eddie Wolfe	Waynedale	Softball Assistant	Step 0 1 st Year	0.06
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Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

RECORD OF PROCEEDINGS

Minutes of Southeast Local School District Organizational Mtg.

WAYNE DALE HIGH SCHOOL

Held at 6:00 p.m.

January 7, 2019

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VAL LEWIS, TIM SUPPES, RICH FRAZIER AND SUE WILLIAMS. DAVE TROYER ARRIVED AT 6:04 PM

PRESIDENT PRO TEM SUE WILLIAMS CALLED THE MEETING TO ORDER.

19-305 MR. SUPPES NOMINATED AND MRS. LEWIS SECONDED THE NOMINATION OF SUE WILLIAMS FOR PRESIDENT FOR 2019.

VOTE FOR PRESIDENT: YEAS: SUPPES, LEWIS, TROYER, FRAZIER. ABSTAIN: WILLIAMS

MRS. WILLIAMS WAS DECLARED PRESIDENT FOR 2019

19-306 MR. SUPPES NOMINATED AND MR. FRAZIER SECONDED THE NOMINATION OF VAL LEWIS FOR VICE-PRESIDENT FOR 2019.

VOTE FOR VICE-PRESIDENT: YEAS: SUPPES, TROYER, FRAZIER, WILLIAMS. ABSTAIN: LEWIS.

MRS. LEWIS WAS DECLARED VICE-PRESIDENT FOR 2019

19-307 APPOINTMENT OF LEGISLATIVE LIAISON WAS GIVEN TO MR. TROYER

19-308 MRS. LEWIS MOVED AND MR. FRAZIER SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S ORGANIZATIONAL ITEMS:

The Superintendent recommends the adoption of the following resolution for the expeditious transaction of the business of the Southeast Board of Education for calendar year 2019:

Section 1 Approval for the Superintendent of Schools to serve as purchasing agent.

Section 2 Approval for the law firm Squire Patton Boggs to provide legal counsel as needed.

Section 3 Approval for the Superintendent of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.

Section 4 Approval for the Superintendent to employ staff in accordance with Board approved salary temporary basis pending the next Board meeting.

RECORD OF PROCEEDINGS

Minutes of Southeast Local School District Organizational Mtg.

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

January 7, 2019

Section 5 Approval for the Superintendent to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for student Individual Education Plans.

Designation of regular meeting night:

It is recommended that the first regular meeting of the Board is meeting on January 7, 2019, at Waynedale High School, and that each succeeding regular meeting starting in February shall be on the third (week) Monday (day) of the month. Each meeting will be held at Waynedale High School beginning at 6:00 p.m., unless stated otherwise.

- January 7 / 6:00 p.m.
- February 25
- March 18
- April 15
- May 20
- June 17 / 7:00 a.m.
- July 15 / 7:00 a.m. (if needed)
- August 19 / 7:00 a.m.
- September 16
- October 21
- November 18
- December 16 (if needed)

VOTE: YEAS: SUPPES, LEWIS, TROYER, FRAZIER, WILLIAMS

19-309 MR. TROYER MOVED AND MR. FRAZIER SECONDED THE MOTION TO APPROVE THE TREASURER'S ORGANIZATIONAL ITEMS:

The Treasurer recommends the adoption of the following resolution for the expeditious transaction of the business of the Southeast Board of Education for calendar year 2019:

Section 1 Approval for the Treasurer to seek advances of tax monies.

Section 2 Approval for the Treasurer to invest monies when available at the best interest rate.

Section 3 Approval for the Treasurer to advertise for routine bids as required by law.

RECORD OF PROCEEDINGS

Minutes of Southeast Local School District Organizational Mtg.

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

January 7, 2019

- Section 4 Approval for the Treasurer to pay bills within appropriations approved by Board and to pay salaries, fixed charges and metered services.
- Section 5 Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.
- Section 6 Approval for the Treasurer to serve as the Public Records Officer and attend Public Records training on behalf of the Board of Education members.
- Section 7 Approval to allow the Treasurer to establish the limit for blanket and super blanket purchase orders at \$300,000.

VOTE: YEAS: SUPPES, LEWIS, TROYER, FRAZIER, WILLIAMS

19-310 MRS. LEWIS MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE TAX BUDGET:

Public Hearing on 2020 Alternate Tax Budget

Recommend a motion to approve the 2020 Alternate Tax Budget as presented

VOTE: YEAS: SUPPES, LEWIS, TROYER, FRAZIER, WILLIAMS

19-311 MR. FRAZIER MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN THE MEETING

PRESIDENT

TREASURER

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 6:15 p.m.

January 7, 2019

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, DAVID TROYER, TIM SUPPES, RICHARD FRAZIER, AND SUE WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

19-312 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 19, 2018 REGULAR MEETING.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

19-313 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9019	\$ 330,000
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VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

19-314 MRS. LEWIS MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation of Barbara Caffie, van driver, effective November 29, 2018.

Recommend the Board approve Trisha Berg as a part-time educational aide for Holmesville Elementary on a one-year timeslip as needed contract, at step 0, effective November 28, 2018.

Recommend the Board approve Amanda Hershberger as a part-time educational aide for Holmesville Elementary on a one-year timeslip as needed contract, at step 0, effective December 11, 2018.

Recommend the Board approve Elizabeth Alexander as a Permanent Sub, effective December 10, 2018.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNE DALE HIGH SCHOOL

Held at 6:15 p.m.

January 7, 2019

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2018-2019 school year *pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*Nancy Miller	330-268-5914			X	X		X	X	X
Tiffany Browning	330-465-2986			X	X		X	X	X

Recommend the Board approve compensation, at special assignment PD rate, to the below list of teachers for support in the after-school programs held at the elementary buildings January through March, 2019:

- Amanda Brindley, Apple Creek
- Jennifer Jolley, Apple Creek
- Jamie Wright, Fredericksburg
- Teresa Weaver, Holmesville
- Ryleigh Kozma, Mt. Eaton

CALENDAR / RESOLUTION / GRADUATION:

Recommend the Board approve the district calendar for the 2019-2020 school year.

Recommend the Board renew their membership with the Ohio School Boards Association for the 2019 year.

Recommend the Board renew subscriptions to O.S.B.A. Briefcase and School Management News for the 2019 year.

Recommend the Board renew a contract with O.S.B.A. for Legal Assistance Fund (LAF) from January 1, 2019 through December 31, 2019.

Recommend the Board renew the agreement for on-line board policy updates with OSBA for the 2019 year.

Recommend the Board approve the list of 99 students for graduation May 25, 2019 at 7:00 p.m. at Waynedale High School providing they meet necessary requirements.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 6:15 p.m.

January 7, 2019

Addendum:

Recommend the Board approve the resignation for retirement purposes of Lisa Rumbaugh, Speech Language Pathologist, effective May 31, 2019.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

INFORMATION ITEMS:

- January 21 – No School ~ MLK Day
- February 11 & 13, Parent/Teacher Conferences
- February 15 – No School Due to conferences
- February 18 – No School ~ Presidents' Day

WCSCC Report given by Mrs. Williams

19-315 MR. TROYER MOVED AND MR. FRAZIER SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

PRESIDENT

TREASURER

RECORD OF PROCEEDINGS

Minutes of Southeast Local School District *Board Work Session*

Wayne Insurance Group
3873 Cleveland Rd., Wooster

Held at 8:00 a.m.

January 26, 2019

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, DAVE TROYER, TIM SUPPES, RICHARD FRAZIER AND SUE WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

19-316 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board approve Jennifer Lauber as Head Volleyball Coach, at step 0, effective for the 2019-2020 school year.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

Discussion took place regarding finances and facilities.

MEETING ADJOURNED

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

PRESIDENT

TREASURER