

# SOUTHEAST LOCAL SCHOOL DISTRICT

## BOARD AGENDA

Waynedale High School  
Regular Meeting  
February 22, 2016  
6:00 p.m.

Call to Order

Approval of Minutes – January 12, 2016, Organizational Meeting Page \_\_\_\_\_

Approval of Minutes – January 12, 2016, Regular Meeting Page \_\_\_\_\_

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

### I. Hearing of Public Delegations

#### **PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

### ADMINISTRATIVE UPDATES

II. Treasurer's Business

**ACTION ITEMS:**

Approval of items 1 – 4

1. Approval of Financial Statement / Detailed Revenue Expenditure Report.

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2. Recommend the Board renew membership in META Solutions. Cost for January 2016 – June 2016 is .40¢ per ADM.

3. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9016	\$ 420,000
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4. Recommend the Board accept a donation of a squat rack made to the wrestling program by Zephyrs Fitness in Orrville.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**ACTION ITEMS – Personnel:**

Approval of Items

1. Recommend the Board approve a twelve-week Family Medical Leave for Courtney Maibach, Teacher at John R. Lea Middle School, due to birth of child and childcare, beginning February 1, 2016.

2. Recommend the Board approve compensation, at special assignment PD rate, to the below list of teachers for support in the after-school programs held at the elementary buildings February through March, 2016:

- Amanda Brindley
- Lee Jacobs
- Elizabeth Leguillion
- Jamie Wright
- Sarah Zook

3. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2015-2016 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Shelly Mast	John R. Lea	Girls Track Assistant	Step 2 5 <sup>th</sup> Year	0.05
Craig Harrell	John R. Lea	Boys Track Assistant	Step 1 4 <sup>th</sup> Year	0.04

4. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2015-2016 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*Nichole Schultz	330-317-0527			X	X		X	X	X
*Christy Bowers	330-417-9490		X	X	X		X	X	X
Kathy Mullins	330-317-7759		X	X	X		X	X	X

**OPEN-ENROLLMENT / RESOLUTION / COURSE REGISTRATION / POLICIES / CLASS TRIP / ITEM DISPOSAL:**

5. The Superintendent recommends we remain an open enrollment district for 2016-2017 school year for contiguous districts.
6. Recommend resolutions declaring support and endorsement of Music and Art in our school month, *“Music Inspires ”* and *“The Power of Art”*  
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7. Recommend the Board approve the 2016-2017 Course Registration Booklet for Waynedale High School, as presented.
8. Recommend the Board approve a class trip for Band & Choir to perform at the Magic Kingdom in Disney World, Florida, April 8 – 13, 2017. Trip organized by Dennis Giotta, Band Director, and Sean Eppler, Choir Director.

9. Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Waynedale	Overhead Projector	1170266 / 10190
Waynedale	Samsung Printer	B8AR9W207Z / 10433

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**INFORMATION ITEMS:**

1. Festival of Choirs—February 29, 7:30 p.m., at the Smithville Fieldhouse
2. Spring Play ~ “Little Women” at John R. Lea Middle School.  
Friday, March 18-----7:00 p.m.  
Saturday, March 19-----7:00 p.m.  
Sunday, March 20----- 2:00 p.m.
3. Southeast Local Band-Fest – March 31 at 7:00 p.m., at Waynedale

III. WCSCC Report

IV. Superintendent’s Business

V. Board Comments

VI. Adjourn the Meeting

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

# SOUTHEAST LOCAL SCHOOL DISTRICT

## ADDENDUM TO BOARD AGENDA

Waynedale High School  
Regular Meeting  
February 22, 2016  
6:00 p.m.

### II. Treasurer's Business

#### **ACTION ITEMS:**

Approval of item

- 4a. Recommend the Board accept the bid quote from Kauffman Plumbing and Heating for the boiler replacement project at Apple Creek Elementary, at a base price of \$120,000.00.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

#### **ACTION ITEMS – Personnel:**

Approval of Item

- 3a. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2015-2016 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Nick Widder	Waynedale	Baseball Freshman 50%	Step 0 1 <sup>st</sup> Year	0.05
Brandon Giles	Waynedale	Baseball Freshman 50%	Step 0 1 <sup>st</sup> Year	0.05

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

# RECORD OF PROCEEDINGS

*Minutes of* Southeast Local School District *Organizational Mtg.*

WAYNE DALE HIGH SCHOOL LIBRARY

*Held at 6:00 p.m.*

January 12, 2016

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VAL LEWIS, TIM SUPPES, RICH FRAZIER AND SUE WILLIAMS. DAVE TROYER ARRIVED AT 6:08 PM

THE OATH OF OFFICE WAS ADMINISTERED TO TIM SUPPES, DAVE TROYER, AND RICH FRAZIER BY TREASURER MARK DICKERHOOF.

PRESIDENT PRO TEM SUE WILLIAMS CALLED THE MEETING TO ORDER.

16-148 MR. SUPPES NOMINATED AND MRS. LEWIS SECONDED THE NOMINATION OF SUE WILLIAMS FOR PRESIDENT FOR 2016.

VOTE FOR PRESIDENT: YEAS: SUPPES, LEWIS, TROYER, FRAZIER. ABSTAIN: WILLIAMS

MRS. WILLIAMS WAS DECLARED PRESIDENT FOR 2016

16-149 MR. SUPPES NOMINATED AND MR. FRAZIER SECONDED THE NOMINATION OF VAL LEWIS FOR VICE-PRESIDENT FOR 2016.

VOTE FOR VICE-PRESIDENT: YEAS: SUPPES, TROYER, FRAZIER, WILLIAMS. ABSTAIN: LEWIS.

MRS. LEWIS WAS DECLARED VICE-PRESIDENT FOR 2016

16-150 MR. SUPPES NOMINATED AND MR. FRAZIER SECONDED THE NOMINATION OF DAVE TROYER FOR LEGISLATIVE LIAISON FOR 2016.

MR. TROYER WAS APPOINTED LEGISLATIVE LIAISON

VOTE FOR LEGISLATIVE LIAISON: YEAS: SUPPES, LEWIS, FRAZIER, WILLIAMS. ABSTAIN: TROYER.

16-151 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S ORGANIZATIONAL ITEMS:

The Superintendent recommends the adoption of the following resolution for the expeditious transaction of the business of the Southeast Board of Education for calendar year 2016:

Section 1 Approval for the Superintendent of Schools to serve as purchasing agent.

# RECORD OF PROCEEDINGS

*Minutes of* Southeast Local School District *Organizational Mtg.*

WAYNEDEALE HIGH SCHOOL LIBRARY

*Held at 6:00 p.m.*

January 12, 2016

- Section 2 Approval for the law firm Squire Patton Boggs to provide legal counsel as needed.
- Section 3 Approval for the law firm McGowen and Markley to provide legal counsel as needed.
- Section 4 Approval for the law firm Squire, Sanders & Dempsey LLP, to provide legal counsel as needed.
- Section 5 Approval for the Superintendent of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.
- Section 6 Approval for the Superintendent to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.
- Section 7 Approval for the Superintendent to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for student Individual Education Plans.

VOTE: YEAS: SUPPES, LEWIS, TROYER, FRAZIER, WILLIAMS

16-152 MR. FRAZIER MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE MEETING SCHEDULE FOR 2016:

Designation of regular meeting night:

It is recommended that the first regular meeting of the Board is meeting on January 12, 2016, at Waynedale High School, and that each succeeding regular meeting starting in February shall be on the third (week) Monday (day) of the month. Each meeting will be held at Waynedale High School beginning at 6:00 p.m., unless stated otherwise.

- January 12
- February 22
- March 21
- April 18
- May 16
- June 20 / 7:00 a.m.
- July 18 / 7:00 a.m.

# RECORD OF PROCEEDINGS

Minutes of Southeast Local School District Organizational Mtg.

WAYNE DALE HIGH SCHOOL LIBRARY

Held at 6:00 p.m.

January 12, 2016

- August 15 / 7:00 a.m.
- September 19
- October 17
- November 21
- December 19

VOTE: YEAS: SUPPES, LEWIS, TROYER, FRAZIER, WILLIAMS

16-153 MRS. LEWIS MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE TREASURER'S ORGANIZATIONAL ITEMS:

The Treasurer recommends the adoption of the following resolution for the expeditious transaction of the business of the Southeast Board of Education for calendar year 2016:

- Section 1 Approval for the Treasurer to seek advances of tax monies.
- Section 2 Approval for the Treasurer to invest monies when available at the best interest rate.
- Section 3 Approval for the Treasurer to advertise for routine bids as required by law.
- Section 4 Approval for the Treasurer to pay bills within appropriations approved by Board and to pay salaries, fixed charges and metered services.
- Section 5 Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.
- Section 6 Approval for the Treasurer to serve as the Public Records Officer and attend Public Records training on behalf of the Board of Education members.
- Section 7 Approval to allow the Treasurer to establish the limit for blanket and super blanket purchase orders at \$300,000.

Public Hearing on 2017 Alternate Tax Budget

Recommend a motion to approve the 2017 Alternate Tax Budget as presented.

VOTE: YEAS: SUPPES, LEWIS, TROYER, FRAZIER, WILLIAMS



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# RECORD OF PROCEEDINGS

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*Minutes of* Southeast Local School District *Organizational Mtg.*

WAYNE DALE HIGH SCHOOL LIBRARY

*Held at 6:00 p.m.*

January 12, 2016

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16-154 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO ADJOURN THE MEETING

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
TREASURER

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:15 p.m.

January 12, 2016

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, DAVE TROYER, TIM SUPPES, RICH FRAZIER AND SUE WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

16-155 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 16, 2015 REGULAR MEETING AS PRESENTED.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS.

### HIGHLIGHTS:

- SUE WILLIAMS RECOGNIZED AS 2015 SCHOOL BOARD MEMBER OF THE YEAR BY OSBA
- BOARD MEMBER RECOGNITION

16-156 MR. TROYER MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9016	\$ 420,000
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Recommend the Board approve the Subsidy Agreement between Southeast Local, Holmesville Elementary, and State of Ohio Department of Natural Resources Division of Wildlife, for a NASP Grant which provides archery training to students.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS.

16-157 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation for the purpose of retirement of William Page, Bus Driver, effective March 1, 2016.

Recommend the Board accept the resignation of Anna Lay as night sweeper at Apple Creek Elementary, effective November 2, 2015.

# RECORD OF PROCEEDINGS

*Minutes of*

Southeast Local School District

*Regular Meeting*

WAYNEDEALE HIGH SCHOOL

Held at 6:15 p.m.

January 12, 2016

Recommend the Board approve Kimberly Gracia as Van Driver for Southeast Local Schools, at step 0, effective December 1, 2015.

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2015-2016 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Chip Robinson	Waynedale	Football Assistant Waynedale	Step 1 2 <sup>nd</sup> Year	0.09
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Recommend the Board approve the below listed VOLUNTEERS effective for the 2015-2016 school year, \*pending completion of BCI/FBI, and obtaining a pupil activity permit:

Kyle Ritchie	Waynedale High School Basketball Volunteer	VOLUNTEER
Bradley Wardell	Waynedale High School Wresting Volunteer	VOLUNTEER

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2015-2016 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*Tina Harris	330-347-4992	X	X						
*Alyssa Mast	330-749-5758				X		X	X	X
*James Miller	330-262-4897	X	X						

Recommend the Board approve a twelve-week Family Medical Leave for Rachel Miller from February 6, 2016 through April 30, 2016, due to birth of child.

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# RECORD OF PROCEEDINGS

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Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 6:15 p.m.

January 12, 2016

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**CALENDAR / RESOLUTION / OSBA APPROVALS / GRADUATION / BOARD POLICIES:**

Recommend the Board approve the district calendar for the 2016-2017 school year.

Recommend the Board approve H.B. 487 Career-Technical Education Resolution, which allows the District to waive the requirement to provide career-technical education to students enrolled in grades seven and eight, effective for the 2016-2017 school year.

Recommend the Board renew their membership with the Ohio School Boards Association at a cost of \$4,668 for the 2016 year.

Recommend the Board renew subscriptions to the O.S.B.A. Briefcase for the 2016 year.

Recommend the Board renew subscriptions to the O.S.B.A. School Management News at a cost of \$150 for the 2016 year.

Recommend the Board renew a contract with O.S.B.A. for Legal Assistance Fund (LAF) at a cost of \$250 from January 1, 2016 through December 31, 2016.

Recommend the Board renew the agreement for on-line board policy updates with OSBA, at a cost of \$1,550 for the 2016 year.

Recommend the Board approve the list of 101 students for graduation May 28, 2016 at 7:00 p.m. at Waynedale High School providing they meet necessary requirements.

Recommend the Board approve the following board policies:

- Evaluation of Professional Staff (AFC-1/GCN-1)  
*Teacher Evaluation System*
- Evaluation of Professional Staff (AFC-2/GCN-2)  
*Administrators Both Professional and Support*
- School Properties Disposal (DN)
- Health Education (IGAE)
- Remedial Instruction (IGBE)
- Reading Skills Assessments/Intervention (IGBEA)
- Reading Skills Assessments/Intervention (IGBEA-R)

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# RECORD OF PROCEEDINGS

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*Minutes of*

Southeast Local School District

*Regular Meeting*

WAYNE DALE HIGH SCHOOL

Held at 6:15 p.m.

January 12, 2016

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- Promotion and Retention of Students (IKE)
- Graduation Requirements (IKF)
- School Admission (JEC)
- Student Attendance Accounting (JEE)
- Released Time for Religious Instruction (JEFB)
- Administrating Medicines to Students (JHCD)
- Positive Behavioral Interventions and Supports (JP)
- Community Use of School Premises (KG)
- Admission of Exchange Students (JECBA)
- Cooperative Educational Programs (LBB)

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

MRS. WILLIAMS PROVIDED AN UPDATE FROM THE RECENT WSCC MEETING.

16-158 MRS. LEWIS MOVED AND MR. TROYER SECONDED THE MOTION TO ADJOURN TO EXECUTIVE SESSION

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING BACK TO REGULAR SESSION AT 7:00 P.M.

16-159 MR. FRAZIER MOVED AND MR. TROYER SECONDED THE MOTION TO ADJOURN THE MEETING

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS.

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PRESIDENT

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TREASURER