

# SOUTHEAST LOCAL SCHOOL DISTRICT

## BOARD AGENDA

Waynedale High School  
Organizational Meeting  
January 7, 2019  
6:00 p.m.

The purpose of this meeting is to: (1) Complete any old business of the 2018 year, (2) reorganize for the 2019 year, (3) and to conduct any pertinent business that may be brought before the Board.

1. Call meeting to order by President pro tem.

2. Election of Officer:

\_\_\_\_\_, President

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

3. Election of Officer:

\_\_\_\_\_, Vice President

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

4. Appointment of legislative liaison.

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5. The Superintendent recommends the adoption of the following resolution for the expeditious transaction of the business of the Southeast Board of Education for calendar year 2019:

Section 1 Approval for the Superintendent of Schools to serve as purchasing agent.

Section 2 Approval for the law firm Squire Patton Boggs to provide legal counsel as needed.

Section 3 Approval for the Superintendent of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.

Section 4 Approval for the Superintendent to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.

Section 5 Approval for the Superintendent to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for student Individual Education Plans.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

6. Designation of regular meeting night:

It is recommended that the first regular meeting of the Board is meeting on January 7, 2019, at Waynedale High School, and that each succeeding regular meeting starting in February shall be on the third (week) Monday (day) of the month. Each meeting will be held at Waynedale High School beginning at 6:00 p.m., unless stated otherwise.

- January 7 / 6:00 p.m.
- February 25
- March 18
- April 15
- May 20
- June 17 / 7:00 a.m.
- July 15 / 7:00 a.m. (if needed)
- August 19 / 7:00 a.m.
- September 16
- October 21
- November 18
- December 16 (if needed)

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

7. The Treasurer recommends the adoption of the following resolution for the expeditious transaction of the business of the Southeast Board of Education for calendar year 2019:

Section 1 Approval for the Treasurer to seek advances of tax monies.

Section 2 Approval for the Treasurer to invest monies when available at the best interest rate.

Section 3 Approval for the Treasurer to advertise for routine bids as required by law.

Section 4 Approval for the Treasurer to pay bills within appropriations approved by Board and to pay salaries, fixed charges and metered services.

Section 5 Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.

Section 6 Approval for the Treasurer to serve as the Public Records Officer and attend Public Records training on behalf of the Board of Education members.

Section 7 Approval to allow the Treasurer to establish the limit for blanket and super blanket purchase orders at \$300,000.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

8. Public Hearing on 2020 Alternate Tax Budget  
Recommend a motion to approve the 2020 Alternate Tax Budget as present

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

9. Adjourn the Meeting.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_  
Nays

# SOUTHEAST LOCAL SCHOOL DISTRICT

## BOARD AGENDA

Waynedale High School  
Regular Meeting  
January 7, 2019  
6:15 p.m.

Call to Order

Approval of Minutes – November 19, 2018, Regular Meeting Page \_\_\_\_\_

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

- Board Member Recognition

### I. Hearing of Public Delegations

#### **PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

- **ADMINISTRATIVE REPORTS**

### II. Treasurer's Business

**ACTION ITEMS:**

Approval of items 1 – 3

1. Approval of Financial Statement / Detailed Revenue Expenditure Report.

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2. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool                                      598-9019                                      \$ 330,000

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**ACTION ITEMS - PERSONNEL:**

Approval of Items

1. Recommend the Board accept the resignation of Barbara Caffie, van driver, effective November 29, 2018.
2. Recommend the Board approve Trisha Berg as a part-time educational aide for Holmesville Elementary on a one-year timeslip as needed contract, at step 0, effective November 28, 2018.
3. Recommend the Board approve Amanda Hershberger as a part-time educational aide for Holmesville Elementary on a one-year timeslip as needed contract, at step 0, effective December 11, 2018.
4. Recommend the Board approve Elizabeth Alexander as a Permanent Sub, effective December 10, 2018.
5. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2017-2018 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*Nancy Miller	330-268-5914			X	X		X	X	X
Tiffany Browning	330-465-2986			X	X		X	X	X

6. Recommend the Board approve compensation, at special assignment PD rate, to the below list of teachers for support in the after-school programs held at the elementary buildings January through March, 2019:
  - Amanda Brindley, Apple Creek
  - Jennifer Jolley, Apple Creek
  - Jamie Wright, Fredericksburg
  - Teresa Weaver, Holmesville
  - Ryleigh Kozma, Mt. Eaton

**CALENDAR / RESOLUTION / GRADUATION:**

7. Recommend the Board approve the district calendar for the 2019-2020 school year.  
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8. Recommend the Board renew their membership with the Ohio School Boards Association for the 2019 year.
9. Recommend the Board renew subscriptions to O.S.B.A. Briefcase and School Management News for the 2019 year.
10. Recommend the Board renew a contract with O.S.B.A. for Legal Assistance Fund (LAF) from January 1, 2019 through December 31, 2019.
11. Recommend the Board renew the agreement for on-line board policy updates with OSBA for the 2019 year.
12. Recommend the Board approve the list of 99 students for graduation May 25, 2019 at 7:00 p.m. at Waynedale High School providing they meet necessary requirements.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**INFORMATION ITEMS:**

- January 21 – No School ~ MLK Day
- February 11 & 13, Parent/Teacher Conferences
- February 15 – No School Due to conferences
- February 18 – No School ~ Presidents’ Day

III. WCSCC Report

IV. Superintendent's Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

VII. Adjourn from Executive Session.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

VIII. Adjourn the Meeting

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

SOUTHEAST LOCAL SCHOOL DISTRICT

ADDENDUM TO BOARD AGENDA

Waynedale High School

Regular Meeting

January 7, 2019

6:15 p.m.

IV. Superintendent's Business

**ACTION ITEMS - Personnel:**

- 6 a. Recommend the Board approve the resignation for retirement purposes of Lisa Rumbaugh, Speech Language Pathologist, effective May 31, 2019.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays



# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

November 19, 2018

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, DAVID TROYER, TIM SUPPES, RICHARD FRAZIER, AND SUE WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

18-300 MR. FRAZIER MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE MINUTES OF THE OCTOBER 15, 2018 REGULAR MEETING.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

18-301 MR. TROYER MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

November	School-Wide Pool	598-9019	\$ 330,000
December	School-Wide Pool	598-9019	\$ 330,000

Recommend the Board set date, time and place for the January reorganizational meeting:

Date January 7, 2019  
Time 6:00 p.m.  
Place Waynedale High School

Recommend the Board appoint Sue Williams to serve as president pro tem over the reorganizational meeting.

Recommend the Board accept a donation of \$722.00 from the Booster Club to the Athletic Department.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNE DALE HIGH SCHOOL

Held at 6:00 p.m.

November 19, 2018

18-302 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board approve the re-employment of James Miller, Bus Driver who previously was approved for retirement. He's rescinding his resignation effective October 26, 2018.

Recommend the Board approve Donald Miller, as bus driver, on a one-year contract at step 0, effective November 8, 2018.

Recommend the Board approve Erich Riebe as a Basketball Volunteer, effective for the 2018-2019 school year.

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2018-2019 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Craig Harrell	Waynedale	Assistant Varsity Boys Basketball	Step 5 6 <sup>th</sup> Year	0.13
Lucas Daugherty	Waynedale	Freshman Boys Basketball	Step 1 2 <sup>nd</sup> Year	0.085
Jeff Ogg	Waynedale	JV Boys Basketball	Step 2 3 <sup>rd</sup> Year	0.10
Jeffrey Vitallo	Waynedale	Wrestling Assistant	Step 2 3 <sup>rd</sup> Year	0.10
Brenden Stanley	Waynedale	Wrestling Assistant	Step 1 2 <sup>nd</sup> Year	0.09
Brian Teter	John R. Lea	Wrestling Assistant	Step 0 1 <sup>st</sup> Year	0.06

Recommend the Board approve a stipend for Olivia Botkin to serve as Assistant Musical Director, effective with the 2018-19 school year.

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2018-2019 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*Sherry Hayes	330-201-6866			X	X				X

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

November 19, 2018

### CALENDAR / STUDENT TRIP

Recommend the Board review the 2019-2020 district calendar for approval in January.

Recommend the Board approve an out-of-state wrestling tournament to Wheeling, WV, scheduled for December 28 – 29, 2018.

### Addendum:

Motion to increase the salary of Mark Dickerhoof, Treasurer by \$8,726 effective January 1, 2019.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

### INFORMATION ITEMS:

- November 22 - 23, No School - Thanksgiving Vacation
- November 26, No school due to parent/teacher conferences previously held in September and October.
- Concert Dates:

Fredericksburg	Tuesday	December 4 at Fredericksburg	7:00 p.m.
Apple Creek	Thursday	December 6 at OARDC	7:00 p.m.
Mt. Eaton	Tuesday	December 11 at The Pier	7:00 p.m.
Holmesville	Thursday	December 13 at Holmesville	7:00 p.m.
Waynedale	Tuesday	December 18 at Fairlawn	6:30 p.m.
John R. Lea	Thursday	December 20 at Waynedale	7:00 p.m.

- December 24 - January 4, No school due to Christmas vacation. School reconvenes on January 7, 2019.

WCSCC Report given by Mrs. Williams

18-303 MR. FRAZIER MOVED AND MR. TROYER SECONDED THE MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF AN EMPLOYEE OR OFFICIAL.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS.

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# RECORD OF PROCEEDINGS

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*Minutes of*

Southeast Local School District

*Regular Meeting*

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

November 19, 2018

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PRESIDENT SUE WILLIAMS CALLED THE MEETING BACK TO REGULAR SESSION AT 6:45 P.M.

18-304 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

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PRESIDENT

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TREASURER