

SOUTHEAST LOCAL SCHOOL DISTRICT

BOARD AGENDA

Waynedale High School
Organizational Meeting
January 8, 2018
7:00 a.m.

The purpose of this meeting is to: (1) Complete any old business of the 2017 year, (2) reorganize for the 2018 year, (3) and to conduct any pertinent business that may be brought before the Board.

1. Call meeting to order by President pro tem.
2. Oath of Office was given to re-elected Board Members. Page _____
3. Election of Officer:
_____, President
Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays
4. Election of Officer:
_____, Vice President
Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays
5. Appointment of legislative liaison.

6. The Superintendent recommends the adoption of the following resolution for the expeditious transaction of the business of the Southeast Board of Education for calendar year 2018:

Section 1 Approval for the Superintendent of Schools to serve as purchasing agent.

Section 2 Approval for the law firm Squire Patton Boggs to provide legal counsel as needed.

Section 3 Approval for the Superintendent of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.

Section 4 Approval for the Superintendent to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.

Section 5 Approval for the Superintendent to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for student Individual Education Plans.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

7. Designation of regular meeting night:

It is recommended that the first regular meeting of the Board is meeting on January 8, 2018, at Waynedale High School, and that each succeeding regular meeting starting in February shall be on the third (week) Monday (day) of the month. Each meeting will be held at Waynedale High School beginning at 6:00 p.m., unless stated otherwise.

- January 8 / 7:00 a.m.
- February 26
- March 19
- April 16
- May 21
- June 18 / 7:00 a.m.
- July 16 / 7:00 a.m. (if needed)
- August 20 / 7:00 a.m.
- September 17
- October 15
- November 19
- December 17 (if needed)

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

8. The Treasurer recommends the adoption of the following resolution for the expeditious transaction of the business of the Southeast Board of Education for calendar year 2018:

Section 1 Approval for the Treasurer to seek advances of tax monies.

Section 2 Approval for the Treasurer to invest monies when available at the best interest rate.

Section 3 Approval for the Treasurer to advertise for routine bids as required by law.

Section 4 Approval for the Treasurer to pay bills within appropriations approved by Board and to pay salaries, fixed charges and metered services.

Section 5 Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.

Section 6 Approval for the Treasurer to serve as the Public Records Officer and attend Public Records training on behalf of the Board of Education members.

Section 7 Approval to allow the Treasurer to establish the limit for blanket and super blanket purchase orders at \$300,000.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

9. Public Hearing on 2019 Alternate Tax Budget
Recommend a motion to approve the 2019 Alternate Tax Budget as present

Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

10. Adjourn the Meeting.

Motion _____ Seconded _____ Vote: _____ Yeas _____
Nays

SOUTHEAST LOCAL SCHOOL DISTRICT
BOARD AGENDA

Waynedale High School
Regular Meeting
January 8, 2018
7:15 a.m.

Call to Order

Approval of Minutes – November 13, 2017, Special Meeting Page _____

Approval of Minutes – November 20, 2017, Regular Meeting Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

- Board Member Recognition

I. Hearing of Public Delegations

PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

- **ADMINISTRATIVE REPORTS**

II. Treasurer's Business

ACTION ITEMS:

Approval of items 1 – 3

1. Approval of Financial Statement / Detailed Revenue Expenditure Report.

Page _____

2. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9018	\$ 330,000
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3. Recommend the Board approve a Resolution to apply for active planning process with OFCC.

Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

ACTION ITEMS - PERSONNEL:

Approval of Items

1. Recommend the Board accept the resignation for retirement purposes of Leslie Stoltzfus, Intervention Specialist, at Apple Creek Elementary, effective May 31, 2018.
2. Recommend the Board accept the resignation of Jordan Turek, Study Hall Monitor at Waynedale High School, effective January 31, 2018.
3. Recommend the Board accept the resignation of Joseph Keim, sweeper at Mt. Eaton Elementary, effective January 4, 2018.

CALENDAR / RESOLUTION / OSBA APPROVALS / GRADUATION / CONSULTING CONTRACT:

4. Recommend the Board approve the district calendar for the 2018-2019 school year.

Page _____

5. Recommend the Board approve H.B. 487 Career-Technical Education Resolution, which allows the District to waive the requirement to provide career-technical education to students enrolled in grades seven and eight, effective for the 2017-2018 school year.

Page _____

6. Recommend the Board renew their membership with the Ohio School Boards Association at a cost of \$4,901 for the 2018 year.
7. Recommend the Board renew subscriptions to the O.S.B.A. Briefcase for the 2018 year.
8. Recommend the Board renew subscriptions to the O.S.B.A. School Management News at a cost of \$150 for the 2018 year.
9. Recommend the Board renew a contract with O.S.B.A. for Legal Assistance Fund (LAF) from January 1, 2018 through December 31, 2018.
10. Recommend the Board renew the agreement for on-line board policy updates with OSBA for the 2018 year.
11. Recommend the Board approve the list of 93 students for graduation May 26, 2018 at 7:00 p.m. at Waynedale High School providing they meet necessary requirements.

Page _____

12. Recommend the Board approve the agreement between Amy Merda, RD, LD, of FND Consulting Services, LLC, and Southeast Local Schools. Amy Merda provides services as a Food Service Consultant, effective Aug. 1, 2017 through May 31, 2018.

Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

INFORMATION ITEMS:

- January 14 – No School ~ MLK Day
- February 12 & 14, Parent/Teacher Conferences
- February 16 – No School Due to conferences
- February 19 – No School ~ Presidents’ Day

III. WCSCC Report

IV. Superintendent's Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VII. Adjourn from Executive Session.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VIII. Adjourn the Meeting

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

SOUTHEAST LOCAL SCHOOL DISTRICT

ADDENDUM TO BOARD AGENDA

Waynedale High School

Regular Meeting

January 10, 2018

7:15 a.m.

IV. Superintendent's Business

ACTION ITEMS - Personnel:

- 3 a. Recommend the Board approve Joseph Gilmore as Study Hall Monitor at Waynedale High School on timeslip as needed contract, at step 0, effective January 29, 2018.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Special Meeting

HILTON - COLUMBUS

Held at 11:00 a.m.

November 13, 2017

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, DAVE TROYER, TIM SUPPES, RICH FRAZIER AND SUE WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

Discussion took place regarding facilities planning

17-248 MR. SUPPES MOVED AND MR. FRAZIER SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

PRESIDENT

TREASURER

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNE DALE HIGH SCHOOL

Held at 6:00 p.m.

November 20, 2017

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, DAVE TROYER, TIM SUPPES AND SUE WILLIAMS. MR. FRAZIER WAS ABSENT.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

17-249 MR. TROYER MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE MINUTES OF THE OCTOBER 16, 2017 REGULAR MEETING AS PRESENTED.

VOTE: YEAS: LEWIS, SUPPES, TROYER, WILLIAMS

17-250 MR. SUPPES MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

November	School-Wide Pool	598-9018	\$ 330,000
December	School-Wide Pool	598-9018	\$ 330,000

Recommend the Board set date, time and place for the January reorganizational meeting:

Date Monday, January 8, 2018
Time 7:00 a.m.
Place Modular

Recommend the Board appoint Sue Williams to serve as president pro tem over the reorganizational meeting.

Recommend the Board accept a \$500 donation from Crow Works to Apple Creek Elementary.

VOTE: YEAS: LEWIS, SUPPES, TROYER, WILLIAMS

17-251 MR. SUPPES MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation of Anna Lay, educational aide at Holmesville Elementary, effective November 3, 2017.

Recommend the Board accept the resignation of Enola Arwood, van driver, effective November 10, 2017.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

November 20, 2017

Recommend the Board approve Molly Parrot as educational aide at Holmesville Elementary on a one-year timeslip as needed contract at step 0, effective November 6, 2017.

Recommend the Board approve Deborah Agee as van driver, on a one-year timeslip as needed contract at step 0, effective November 13, 2017.

Recommend the Board approve a family medical leave for Jessica Weaver, teacher at Waynedale, for the remainder of the 2017-2018 school year.

Recommend the Board approve Brigitt Dottavio to sub in our district, as needed, at the current certified sub rate.

Recommend the Board accept a resignation from Casey Roch as freshman basketball coach, effective November 9, 2017.

Recommend the Board approve Casey Roch to serve as a VOLUNTEER basketball coach for the 2017-18 school year.

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2017-2018 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Jared Zollars	Waynedale	Boys Head Track	Step 1 2 nd year	0.09
Todd Barkan	Waynedale	Boys Basketball Freshman	Step 0 1 st year	0.075
Brenden Stanley	Waynedale	Assistant Varsity Wrestling	Step 0 1 st year	0.08
Jeffrey Vitallo	Waynedale	Assistant Varsity Wrestling	Step 1 2 nd Year	0.09
Josh Conrad	John R. Lea	Girls Head Basketball, 7 th GR	Step 6 11 th Year	0.10
Jamie Jones	John R. Lea	Girls Assistant Basketball	Step 6 15 th Year	0.09
Corey Gerber	John R. Lea	Boys Assistant Basketball	Step 1 2 nd Year	0.07

Recommend the Board approve a stipend for Olivia Botkin to serve as Assistant Musical Director, effective with the 2017-18 school year.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

November 20, 2017

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2017-2018 school year *pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Edtic./Student Aide	Noontime Aide
*Alisha Griffin	330-317-3681			X	X	X			X
*Les Donley	330-201-1350					X			
Anna Lay	330-275-7324			X	X	X	X	X	X

Recommend the Board approve the following personnel to administer medication by epi-pen auto-injector in emergency situations per training received on October 20, 2017, for 2017-18 and 2018-19 school years.

Apple Creek Elementary:

- Matt Karolewski
- Vickie McConnell

Fredericksburg Elementary:

- Marcy Speelman
- Brenden Stanley

Holmesville Elementary:

- Lee Jacobs
- Edna Zimmerly

Mt. Eaton Elementary:

- Patti Arnold
- Amy Beatty
- Violet Lehman

John R. Lea Middle School:

- Erich Riebe
- Josh Conrad
- Shelly Mast

Waynedale High School:

- Richard Roth
- Brenda Clark
- Chris Lapish
- Sherri Suttle

District:

- Tara Jacobs, Nurse

ADDENDUM:

Recommend the Board approve Brenda Elliott as a sub van driver. Requirements have already been completed.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

November 20, 2017

Recommend the Board approve Jeff Ogg as Assistant Basketball JV Coach (50%), at step 1 / 0.09, for the 2017-2018 school year. He was previously approved at 100%.

Recommend the Board approve Lucas Daugherty as Assistant Basketball JV Coach (50%), at step 0 / 0.08, for the 2017-2018 school year.

INVENTORY DISPOSAL / POLICY UPDATES:

Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Mt. Eaton	(3) Overhead Projectors	1167663
		1167664
		1076772

Recommend the Board approve the following revised policies:

- ACA/ACAA - Nondiscrimination (ACAA-r and forms)
- BDDJ - Broadcasting and Taping Board Meetings
- EEA - Student Transportation
- IGBI - English Learners
- IGD - Cocurricular and Extracurricular Activities
- IGDJ - Interscholastic Athletics
- IKF - Graduation Requirements
- JEFB - Released Time for Religious Instruction
- KBCD - Broadcasting and Taping Board Meetings
- JEDA – Truancy
- DECA - Administration of Federal Programs
- DI - Fiscal Accounting and Reporting
- DID - Fixed Assets
- DJF - Purchasing Procedures
- DN - School Properties Disposal
- EF/EFB - Food Services Management

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

November 20, 2017

- IGBJ - Title I Programs
- IGBL - Parent and Family Involvement in Education
- JN - Student Fees, Fines and Charges
- DJC - Bidding Requirements
- EBC - Emergency Management and Safety Plans

VOTE: YEAS: LEWIS, SUPPES, TROYER, WILLIAMS

MRS. WILLIAMS PROVIDED AN UPDATE FROM THE WCSCC

17-252 MR. SUPPES MOVED AND MR. TROYER SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, SUPPES, TROYER, WILLIAMS

PRESIDENT

TREASURER