

**SOUTHEAST LOCAL SCHOOL DISTRICT**  
**BOARD AGENDA**

Waynedale High School  
Regular Meeting  
October 15, 2018  
6:00 p.m.

Call to Order

Approval of Minutes – September 17, 2018, Regular Meeting. Page \_\_\_\_\_

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

**I. Hearing of Public Delegations**

**PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer's Business

**ACTION ITEMS:**

Approval of Items 1 - 4

1. Approval of Financial Statement / Detailed Revenue Expenditure Report.

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2. Approval of the five-year forecast as presented.

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3. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

|                  | <b>FUND</b> | <b>AMOUNT</b> |
|------------------|-------------|---------------|
| School-Wide Pool | 598-9019    | \$330,000     |

4. Recommend the Board approve the updated administrative manual.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

▪ **ADMINISTRATIVE REPORTS**

**ACTION ITEMS - PERSONNEL:**

Approval of Items

1. Recommend the Board approve Shauna Pittman as Educational Aide at Apple Creek Elementary on a timeslip as needed contract, step 0, effective October 15, 2018.

2. Recommend the Board approve a one-year leave of absence for Ronda Shultzman for the 2018-2019 school year.

3. Recommend the Board approve a stipend to be paid for the following Title Teachers/Tutors for their participation in Academic Reading and Math Night, not to exceed two hours:

| <b>Employee</b> | <b>Position</b> | <b>Hourly Rate</b> |
|-----------------|-----------------|--------------------|
| Ryleigh Manges  | Tutor           | \$20.56/hr.        |
| Judy Smith      | Tutor           | \$20.56/hr.        |
| Bryan Spade     | Tutor           | \$20.56/hr.        |
| Teressa Weaver  | Tutor           | \$20.56/hr.        |
| Jamie Wright    | Tutor           | \$20.56/hr.        |
| Jennifer Wilson | Teacher         | \$26.32/hr.        |

4. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2017-2018 school year \*pending approval from B.C.I./F.B.I. background check results:

| Name           | Phone        | Bus Driver | Van Driver | Secretary | Cook | Sweeper / Custodian | Library Aide | Educ./Student Aide | Noontime Aide |
|----------------|--------------|------------|------------|-----------|------|---------------------|--------------|--------------------|---------------|
| *Dana Phillips | 330-473-2443 |            |            | X         | X    |                     |              |                    | X             |

**IN-LIEU-OF / AGREEMENT:**

5. Recommend the Board approve a resolution declaring that providing school transportation for the list of students is impractical and that the board agrees to payment-in-lieu-of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year.

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6. Recommend the Board approve the agreement/MOU with Goodwill Industries of Wayne and Holmes Counties for the provision of the Pathways to Success Program.

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**MEMORANDUM OF AGREEMENT**

- 7. Recommend the Board approve the Memorandum of Agreement between Malone University and Southeast Local Schools to place candidates in the classrooms for the purpose of participating in clinical and field experiences, effective 2018 – 2021 academic years.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

**INFORMATION ITEMS:**

- October 18, 2018, Professional Development Day, NO SCHOOL

III. WCSCC Report

IV. Superintendent’s Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

VII. Adjourn from Executive Session

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

VIII. Adjourn the Meeting

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

**SOUTHEAST LOCAL SCHOOL DISTRICT**  
**ADDENDUM TO BOARD AGENDA**

Waynedale High School  
Regular Meeting  
October 15, 2018  
6:00 p.m.

IV. Superintendent's Business

**ACTION ITEMS – Personnel:**

Approval of items

- 4a. Recommend the Board approve Barbara Caffie as van driver on a one-year contract, step 5, effective upon the completion of requirements.
- 4b. Recommend the Board accept the resignation of Lori Forrester, bus driver, effective October 30, 2018.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

# RECORD OF PROCEEDINGS

*Minutes of*

Southeast Local School District

*Regular Meeting*

## WAYNE DALE HIGH SCHOOL

Held at 6:00 p.m.

September 17, 2018

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, DAVE TROYER, TIM SUPPES, RICHARD FRAZIER, AND SUE WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

18-292 MR. SUPPES MOVED AND MR. FRAZIER SECONDED THE MOTION TO APPROVE THE MINUTES OF THE AUGUST 6, 2018 REGULAR MEETING.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

18-293 MRS. LEWIS MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report.

Recommend the Board approve the permanent appropriations for fiscal year 2019 as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

|                  | Fund     | Amount    |
|------------------|----------|-----------|
| School-Wide Pool | 598-9018 | \$320,000 |

Approve Cash Basis Financial Statements –

The Southeast School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District's operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district's financial position and allow for resources previously spent on GAAP to be allocated for educational purposes.

Recommend the Board approve the agreement to utilize the legal services of Peters Kalail & Markakis Co., L.P.A. as one of the law firms it engages to represent the Southeast Local School District.

Board Resolution

Recommend the Board approve the AXA as a Section 457 Plan provider through the Ohio Association of School Business Official's (OASBO) plan. OASBO is the state Treasurer's organization. AXA provides annuity products to employees.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

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*Regular Meeting*

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 17, 2018

18-294 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation of Penny McAfee, van driver, effective August 20, 2018.

Recommend the Board accept the resignation of Denise Turchiano, Bus Driver, effective august 23, 2018.

Recommend the Board approve Andrew Mumaw as Custodian at Waynedale High School on a 1-year contract at step 5, effective September 17, 2018.

Recommend the Board approve the following Mentors at a stipend of \$1,000 each for the 2018-19 school year:

- David Miller, Coordinator/Teacher Mentor (\$1,500)
- Kyle Alberson, Teacher Mentor
- Todd Barkan, Teacher Mentor
- Hilary Brenner, Teacher Mentor
- Kristin Geibel, Teacher Mentor
- Rick Geiser, Teacher Mentor
- Jen George, Teacher Mentor
- Angela Grass, Teacher Mentor
- Heather Meade, Teacher Mentor
- Stacey Miller, Teacher Mentor
- Pam Morris, Teacher Mentor
- Kevin Stacy, Teacher Mentor
- Jen Walton, Teacher Mentor

Recommend the Board approve a salary increase for the below listed employees, effective with the 2018-2019 school year:

- Debra Weaver, to MA+30
- Jennifer Jolley, to MA
- Amanda Brindley, to MA
- Sean Eppler, to 150 SH

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## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 17, 2018

Recommend the Board accept the resignation of Emily Caldwell, Assistant Girls Basketball Coach at JRL Middle School, effective immediately.

Recommend the Board accept the resignation of Courtney Maibach as Freshman Volleyball Coach, effective immediately.

Recommend the Board accept the resignation of Matt Frantz as Assistant Football for Waynedale High School, effective immediately.

Recommend the Board approve Todd Barkan as a home instruction tutor for the 2018-2019 school year, not to exceed 5 hours per week.

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2018-2019 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements.

|                  |             |   |                                |       |
|------------------|-------------|---|--------------------------------|-------|
| Courtney Maibach | Waynedale   | Volleyball Assistant                                | Step 5<br>7 <sup>th</sup> Year | 0.10  |
| Stephanie Baker  | Waynedale   | Volleyball Freshman                                 | Step 0<br>1 <sup>st</sup> Year | 0.05  |
| Craig Farrar     | Waynedale   | Football<br>Assistant                               | Step 1<br>2 <sup>nd</sup> Year | 0.09  |
| Olivia Botkin    | Waynedale   | Fall Play Director                                  | Step 0<br>1 <sup>st</sup> Year | 0.045 |
| Olivia Botkin    | Waynedale   | One Act Play Director                               | Step 0<br>1 <sup>st</sup> Year | 0.02  |
| Emily Caldwell   | John R. Lea | Basketball Girls<br>7 <sup>th</sup> Grade Head      | Step 0<br>1 <sup>st</sup> Year | 0.07  |
| Joseph Gilmore   | John R. Lea | Basketball Girls<br>8 <sup>th</sup> Grade Head      | Step 0<br>1 <sup>st</sup> Year | 0.07  |
| Kim Zuercher     | John R. Lea | Basketball Girls 7 <sup>th</sup><br>Grade Assistant | Step 3<br>4 <sup>th</sup> Year | 0.08  |
| Matt Frantz      | John R. Lea | Football 7 <sup>th</sup><br>Grade Assistant         | Step 1<br>2 <sup>nd</sup> Year | 0.07  |
| Lois Geiser      | John R. Lea | Volleyball<br>Assistant                             | Step 0<br>1 <sup>st</sup> Year | 0.03  |



# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 17, 2018

Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2018-2019 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Melody Schlabach:

| Name              | Grade | Year                 | Starting Hourly Wage |
|-------------------|-------|----------------------|----------------------|
| Nathan Keim       | 12    | 5 <sup>th</sup> Year | \$3.50               |
| Emily Long        | 12    | 5 <sup>th</sup> Year | \$3.00               |
| Naomi Hershberger | 11    | 4 <sup>th</sup> Year | \$3.00               |
| Julian Mast       | 11    | 4 <sup>th</sup> Year | \$2.75               |
| Naomi Hershberger | 11    | 1 <sup>st</sup> Year | \$2.25               |
| Mason Johnson     | 8     | 1 <sup>st</sup> year | \$2.25               |
| Ebony McConahay   | 8     | 1 <sup>st</sup> Year | \$2.25               |

Recommend the Board approve the following Occupational Work Adjustment (O.W.A.) students as cafeteria/custodial/library workers on timeslip as needed for the 2018-2019 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Mr. Louie Stanley:

| Name               | Grade | Year                 | Starting Hourly Wage |
|--------------------|-------|----------------------|----------------------|
| Donald West        | 10    | 2 <sup>nd</sup> Year | \$2.75               |
| Manzarek Whyde     | 10    | 2 <sup>nd</sup> Year | \$2.50               |
| Cody Hedrick       | 10    | 1 <sup>st</sup> Year | \$2.25               |
| Codey Hershberger  | 10    | 1 <sup>st</sup> Year | \$2.25               |
| Mason Lemon        | 10    | 1 <sup>st</sup> Year | \$2.25               |
| Gavin Bee          | 9     | 1 <sup>st</sup> Year | \$2.25               |
| Thomas Girdlestone | 9     | 1 <sup>st</sup> Year | \$2.25               |
| Jesse Mann         | 9     | 1 <sup>st</sup> Year | \$2.25               |
| Corbin Matter      | 9     | 1 <sup>st</sup> Year | \$2.25               |
| Thomas Neukam      | 9     | 1 <sup>st</sup> Year | \$2.25               |
| Nickolas Triesler  | 9     | 1 <sup>st</sup> Year | \$2.25               |

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September 17, 2018

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| Name           | Grade | Year                 | Starting Hourly Wage |
|----------------|-------|----------------------|----------------------|
| Austin Rucker  | 12    | 5 <sup>th</sup> Year | \$3.50               |
| Kasey Yoder    | 12    | 5 <sup>th</sup> Year | \$3.50               |
| Dakota Hillyer | 11    | 1 <sup>st</sup> Year | \$2.25               |
| Kolton Walter  | 11    | 1 <sup>st</sup> Year | \$2.25               |

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2018-2019 school year \*pending approval from B.C.I./F.B.I. background check results:

| Name           | Phone        | Bus Driver | Van Driver | Secretary | Cook | Sweeper / Custodian | Library Aide | Educ./Student Aide | Noontime Aide |
|----------------|--------------|------------|------------|-----------|------|---------------------|--------------|--------------------|---------------|
| *Tacy Cutright | 330-317-1776 |            |            |           | X    |                     | X            | X                  | X             |
| *David Paul    | 330-466-8477 |            | X          |           |      |                     |              |                    |               |

**RESOLUTION / ADMINISTERING MEDS / AGREEMENT / SERVICE CONTRACTS / ITEM DISPOSAL / COMMENCEMENT / POLICY REVIEW:**

Recommend the Board approve a service agreement between The Village Network and Southeast Local Schools, effective August 22, 2018 through June 30, 2019 and automatically renew for two consecutive periods through June 30, 2021, with a maximum cost of \$5000.

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Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2018-2019 school year:

**Transportation**

Deb Agee, Van Driver

Penny Thompson, Bus Driver

Tim Snider, Bus Driver

**Educational Aide**

Tiffany Durstine, Holmesville

Recommend the Board approve the Commencement date for Waynedale High School as May 25, 2019, at 7:00 p.m., depending on number of calamity days used throughout the school year.

Recommend the Board approve a Waynedale High School overnight trip to the College-Conservatory of Music at the University of Cincinnati scheduled for March 8, 2019 – March 9, 2019.

Recommend the Board approve an agreement with Stark County ESC to provide transportation services for a student to attend the Ohio School for the Deaf, effective for the 2018-2019 school year.

Recommend the Board approve the Deregulation Bill (SB 216) beginning in 2019-2020, third grade assessments in English language arts or math, or both, may be in paper format if board approves by May 1 of previous school year.

### **ADDENDUM**

#### **ACTION ITEMS - Personnel:**

Recommend the Board accept the resignation for David Sleutz as Permanent Sub, effective September 14, 2018.

Recommend the Board approve David Sleutz as Bus Driver on a one-year contract, step 5, effective September 17, 2018.

#### **Student Services Contract**

Recommend the Board the agreement with Greenleaf Family Center to provide sign language interpreting services for students at Southeast for a term of two years, commencing on September 1, 2018.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

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WCSCC Report given by Mrs. Williams

18-295 MR. FRAZIER MOVED AND MR. TROYER SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

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PRESIDENT

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TREASURER