

**SOUTHEAST LOCAL SCHOOL DISTRICT**  
**BOARD AGENDA**

Waynedale High School  
Regular Meeting  
October 17, 2016  
6:00 p.m.

Call to Order

Approval of Minutes – September 19, 2016, Regular Meeting. Page \_\_\_\_\_

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

**I. Hearing of Public Delegations**

**PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer's Business

**ACTION ITEMS:**

Approval of Items 1 - 5

1. Approval of Financial Statement / Detailed Revenue Expenditure Report. Page \_\_\_\_\_

2. Approval of the five-year forecast as presented. Page \_\_\_\_\_

3. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	<b>FUND</b>	<b>AMOUNT</b>
School-Wide Pool	598-9017	\$420,000

4. Recommend the Board approve the resolution to participate in SunGard Conversion:

*Be it resolved that we, Southeast Local Board of Education, do hereby agree to participate in the Tri-County Computer Services Association (TCCSA) services using the hosted eFinancePlus application from SunGard-K-12. We agree to comply with the terms of the End User License Agreement (EULA) from SunGard-K-12 and associated licensing terms of the Management Council of the Ohio Education Computer Network (MOCOECN) agreement with SunGard-K-12. This participation agreement resolution observes the timeline established within round 2 of the state project.*

5. Recommend the Board approve to advertise for bidding of one new school bus.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

▪ **ADMINISTRATIVE REPORTS**

**ACTION ITEMS - PERSONNEL:**

Approval of Items

1. Recommend the Board accept the resignation for retirement purposes of Sheryl Kooker, effective May 31, 2017.
2. Recommend the Board accept the resignation of Ruth Miller, cafeteria assistant at Fredericksburg Elementary, effective September 13, 2016.
3. Recommend the Board accept the resignation of Alma Yoder, educational aide at Waynedale, effective October 7, 2016.
4. Recommend the Board approve Alma Yoder as an Evening Custodian at Waynedale High School, on a one-year contract at step 3, effective October 10, 2016.
5. Recommend the Board approve Kim Maynard as Educational Aide at Waynedale High School, on a one-year timeslip as needed contract at step 0, effective October 10, 2016.
6. Recommend the Board approve Mark Reichel as Bus Driver for Southeast Local, on a one-year contract at step 0, effective September 26, 2016.
7. Recommend the Board approve Lisa Gwin as a Home Instruction Tutor, not to exceed five hours per week, for the 2016-2017 school year.
8. Recommend the Board approve Rachel Speelman as a Home Instruction Tutor, not to exceed five hours per week, for the 2016-2017 school year.
9. Recommend the Board approve Brenden Stanley as a VOLUNTEER wrestling coach for Waynedale High School, pending the completion of BCI/FBI and pupil activity permit requirements.

10. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2016-2017 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Paige Asche	John R. Lea	Basketball Girls Head	Step 0 1 <sup>st</sup> Year	0.07
Breanna Mullet	John R. Lea	Basketball Girls Assistant	Step 2 3 <sup>rd</sup> Year	0.08
Craig Harrell	John R. Lea	Basketball Boys 8 <sup>th</sup> Grade Head	Step 3 4 <sup>th</sup> Year	0.07
Jared Zollars	John R. Lea	Basketball Boys 7 <sup>th</sup> Grade Head	Step 0 1 <sup>st</sup> Year	0.07
Corey Gerber	John R. Lea	Basketball Boys 7 <sup>th</sup> /8 <sup>th</sup> Assistant	Step 0 1 <sup>st</sup> Year	0.06
Mark Besancon	Waynedale	Baseball Assistant 50%	Step 2 3 <sup>rd</sup> Year	0.08
Bill Buckerfield	Waynedale	Baseball Assistant 50%	Step 2 3 <sup>rd</sup> Year	0.08
Nick Widder	Waynedale	Soccer Girls Assistant - 50%	Step 1 2 <sup>nd</sup> Year	0.07
Jeremy Irias	Waynedale	Soccer Girls Assistant - 50%	Step 1 2 <sup>nd</sup> Year	0.07
Elza Lloyd	Waynedale	Softball Assistant	Step 3 5 <sup>th</sup> Year	0.09
Tonya Snyder	Waynedale	Track Boys Assistant	Step 3 4 <sup>th</sup> Year	0.09

11. Recommend the Board approve a stipend to be paid for the following Title Teachers/Tutors for their participation in Academic Reading and Math Night, not to exceed two hours:

<b>Employee</b>	<b>Position</b>	<b>Hourly Rate</b>
Lee Jacobs	Tutor	\$19.76/hr.
Ryleigh Manges	Tutor	\$19.76/hr.
Judy Smith	Tutor	\$19.76/hr.
Bryan Spade	Tutor	\$19.76/hr.
Teressa Weaver	Tutor	\$19.76/hr.
Jamie Wright	Tutor	\$19.76/hr.
Jennifer Wilson	Teacher	\$25.30/hr.
Ann Leighty	Teacher	\$25.30/hr.

12. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2016-2017 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Education / Student Aide	Noontime Aide
*Debbie Miller	330-231-0829			X	X		X	X	X
Ruth Miller	330-473-9426				X				
*Molly Parrot	330-465-7190			X	X		X	X	X

13. Recommend the Board approve the following Occupational Work Adjustment (O.W.A.) students as cafeteria/custodial/library workers on timeslip as needed for the 2016-2017 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Mr. Louie Stanley:

Name	Grade	Year	Starting Hourly Wage
Rhiannon Whitman	10	2 <sup>nd</sup> Year	\$2.75
Kyle Myers	9	1 <sup>st</sup> Year	\$2.25
Dakota Sterling	9	1 <sup>st</sup> Year	\$2.25
Caleb Weaver	9	1 <sup>st</sup> Year	\$2.25
Jacob Wise	10	1 <sup>st</sup> Year	\$2.25

**TUITION RATE / POLICY UPDATES:**

Approval of Items

14. Recommend the tuition rate be set at \$7,182.88 for the 2016-2017 school year as provided by the State Department of Education.

15. Recommend the Board approve the following updated board policies:

AFCA, Evaluation of School Counselors	Page _____
DECA, Administration of Federal Grant Funds	Page _____
GCNA, Evaluation of School Counselors	Page _____
EHA, Data and Records Retention	Page _____
IGBA/IBGA-R, Programs for Students with Disabilities	Page _____
IGCH/IGCH-R, College Credits Plus	Page _____
LEC/LEC-R, College Credits Plus	Page _____

JHCB, Immunizations	Page _____
GBE/GBE-R, Staff Health and Safety	Page _____
GBP, Drug-Free Workplace	Page _____
IGBM, Credit Flexibility	Page _____
IGEE, Awarding of HS Diplomas to Veterans of War	Page _____
JEA, Compulsory Attendance Ages	Page _____
JEG, Exclusions & Exemptions from School Attendance	Page _____
KBA, Public's Right to Know	Page _____
BBFA, Board Member Conflict of Interest	Page _____
GBL, Personnel Records	Page _____

**MEMORANDUM OF UNDERSTANDING**

16. Orrville City Schools will serve as the fiscal agent for a contract agreement with The Village Network for mental health counseling services also available to Southeast Local Schools. The services are funded by a TANF sub-grant from Wayne County Jobs & Family Services. The renewal period of services is October 1, 2016 – September 30, 2017.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**IN-LIEU-OF**

17. Recommend approval of a resolution declaring that providing school transportation for the list of students is impractical and that the board agrees to payment-in-lieu-of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year.

Page \_\_\_\_\_

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**INFORMATION ITEMS:**

1. WHS Fall Play, “**Twelve Angry Jurors**”, at John R. Lea Middle School
  - Friday, November 11 , at 7:00 p.m.
  - Saturday, November 12, at 7:00 p.m.
  - Sunday, November 13, at 2:00 p.m.

III. WCSCC Report

IV. Superintendent's Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

VII. Adjourn from Executive Session

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

VIII. Adjourn the Meeting

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 19, 2016

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, TIM SUPPES, RICH FRAZIER AND SUE WILLIAMS. DAVE TROYER ARRIVED AT 6:05 PM.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

16-187 MR. SUPPES MOVED AND MR. FRAZIER SECONDED THE MOTION TO APPROVE THE MINUTES OF THE AUGUST 15, 2016 REGULAR MEETING AS PRESENTED.

VOTE: YEAS: LEWIS, SUPPES, FRAZIER, WILLIAMS

HIGHLIGHTS: Sue Momchilov 5K Run Committee update & New Staff Introductions

16-188 MR. TROYER MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report.

Recommend the Board approve the permanent appropriations for fiscal year 2017 as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	<b>FUND</b>	<b>AMOUNT</b>
School-Wide Pool	598-9017	\$420,000

Approve Cash Basis Financial Statements –

The Southeast School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District's operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district's financial position and allow for resources previously spent on GAAP to be allocated for educational purposes.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

16-189 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation from Kristie Luedemann, Bus Driver, effective September 1, 2016.

Recommend the Board accept the resignation from Lisa Lay, Sweeper at Waynedale High School, effective August 26, 2016.



# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 19, 2016

Recommend the Board accept the resignation from Susan Stump, Educational Aide at WCSCC, effective August 1, 2016.

Recommend the Board accept the resignation from Kimberly Gracia, Van Driver, effective August 23, 2016.

Recommend the Board approve Kimberly Gracia as Bus Driver, on a one-year contract at step 0, effective August 23, 2016.

Recommend the Board approve Margaret Hudson as Bus Driver, on a one-year contract at step 12, effective September 8, 2016.

Recommend the Board approve Angie Miller as an Educational Aide at Holmesville Elementary, on a one-year timeslip as needed contract at step 0, effective with the 2016-2017 school year.

Recommend the Board approve a salary increase for Sarah Zook, to 150 SH, effective with the 2016-17 school year.

Recommend the Board approve the following Mentors at a stipend of \$1,000 each for the 2016-17 school year:

- David Miller, Coordinator/Teacher Mentor (\$1,500)
- Sue Amstutz, Teacher Mentor
- Todd Barkan, Teacher Mentor
- Jen George, Teacher Mentor
- Lisa Gwin, Teacher Mentor
- Heather Meade, Teacher Mentor
- Kerry Miller, Teacher Mentor
- Stacey Miller, Teacher Mentor
- Pam Morris, Teacher Mentor
- Luann Schlabach, Teacher Mentor
- Shawn Snyder, Teacher Mentor
- Jen Walton, Teacher Mentor
- Matt Zuercher, Teacher Mentor

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2016-2017 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements.

Paige Asche	John R. Lea	Volleyball Assistant	Step 0 1 <sup>st</sup> Year	0.03
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# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNE DALE HIGH SCHOOL

Held at 6:00 p.m.

September 19, 2016

Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2016-2017 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Melody Schlabach:

Name	Grade	Year	Starting Hourly Wage
Dayne Morrison	11	4 <sup>th</sup> Year	\$3.25
Nathan Keim	10	3 <sup>rd</sup> Year	\$2.75
Emily Long	10	3 <sup>rd</sup> Year	\$2.50
Austin Rucker	10	3 <sup>rd</sup> Year	\$2.75
Kasey Yoder	10	3 <sup>rd</sup> Year	\$2.75
Naomi Hershberger	9	2 <sup>nd</sup> Year	\$2.50
Julian Mast	9	2 <sup>nd</sup> Year	\$2.50

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2016-2017 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*VonBergen, Heather	330-347-2620			X	X	X	X	X	X
William Page	330-466-1363		X						

### CONTRACTS / COMMENCEMENT / ITEM DISPOSAL:

Recommend the Board approve a service contract for Sabrina Rittenhouse to serve as Itinerant Intervention Specialist for Hearing Impaired to provide services on an as-needed basis, provided by Stark ESC, effective August 18, 2016 through June 2, 2017.

Recommend the Board approve the revised Audiology Services Contract between Stark County ESC and Southeast Local Schools, for services from August 18, 2016 through June 2, 2017.

Recommend the Board approve the Commencement date for Waynedale High School as May 27, 2017, at 7:00 p.m., depending on number of calamity days used throughout the school year.

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 19, 2016

Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Apple Creek	Toshiba TV	51506257 / 09350
Apple Creek	Zenith VCR	D96156583 / 09351
Fredericksburg	Epson Printer	/ 10519
Fredericksburg	Dell Computer	n/a
Fredericksburg	HP Printer	/ 15981

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

MRS. WILLIAMS PROVIDED AN UPDATE FROM THE WCSCC.

16-190 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN TO EXECUTIVE SESSION.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

PRESIDENT WILLIAMS CALLED BOARD BACK TO REGULAR SESSION AT 8:15 PM.

16-191 MR. SUPPES MOVED AND MR. FRAZIER SECONDED THE MOTION TO ADJOURN THE MEETING.

\_\_\_\_\_  
PRESIDENT

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TREASURER