

SOUTHEAST LOCAL SCHOOL DISTRICT

BOARD AGENDA

Waynedale High School

Regular Meeting

October 19, 2015

6:00 p.m.

Call to Order

Approval of Minutes – September 21, 2015, Regular Meeting.

Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

I. Hearing of Public Delegations

PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer's Business

ACTION ITEMS:

Approval of Items 1 - 3

1. Approval of Financial Statement / Detailed Revenue Expenditure Report.

Page _____

2. Approval of the five-year forecast as presented.

Page _____

3. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	FUND	AMOUNT
School-Wide Pool	598-9016	\$420,000

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

▪ **ADMINISTRATIVE REPORTS**

ACTION ITEMS - PERSONNEL:

Approval of Items

1. Recommend the Board accept the resignation of Judy Higgins, van driver, effective beginning with the 2015-2016 school year.
2. Recommend the Board approve Roger Hicks as a Night Sweeper at Apple Creek Elementary at step 0, effective October 19, 2015.
3. Recommend the Board approve a leave of absence through March, 2016, for Jamie Cutshaver, educational aide, due to medical reasons.
4. Recommend the Board approve a twelve-week Family Medical Leave for Hilary Brenner, Teacher at Fredericksburg Elementary, due to birth of daughter and child care.

5. Recommend the Board accept the resignation of Lori Coblentz, educational aide at Holmesville Elementary, effective October 26, 2015.
6. Recommend the Board approve a stipend to be paid for the following Title Teachers/Tutors for their participation in Academic Reading and Math Night, not to exceed two hours:

Employee	Position	Hourly Rate
Lee Jacobs	Tutor	\$19.66/hr.
Judy Smith	Tutor	\$19.66/hr.
Bryan Spade	Tutor	\$19.66/hr.
Teressa Weaver	Tutor	\$19.66/hr.
Jamie Wright	Tutor	\$19.66/hr.
Sarah Zook	Tutor	\$19.66/hr.
Jennifer Wilson	Teacher	\$25.17/hr.
Ann Leighty	Teacher	\$25.17/hr.

7. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2015-2016 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Mark Besancon	Waynedale	Baseball Assistant 50%	Step 1 2 nd Year	0.07
William Buckerfield	Waynedale	Baseball Assistant 50%	Step 1 2 nd Year	0.07
Ryan Besancon	Waynedale	Basketball Boys Freshman	Step 3 6 th Year	0.095
Patrick Mitchell	Waynedale	Basketball Boys JV	Step 3 6 th Year	0.11
Elza Lloyd	Waynedale	Softball Assistant	Step 2 4 th Year	0.08
Stuart Swinehart	Waynedale	Softball Varsity Head	Step 6 8 th Year	0.12
Tonya Snyder	Waynedale	Track Boys Assistant	Step 2 3 rd Year	0.08
Jamie Jones	John R. Lea	Basketball Girls 8th Grade Head	Step 6 13 th Year	0.10
Chip Robinson	John R. Lea	Basketball Girls 7th Grade Head	Step 0 1 st Year	0.07
Breanna Mullet	John R. Lea	Basketball Girls 7th Grade Asst.	Step 1 2 nd Year	0.07

8. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2015-2016 school year *pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*Amanda Hershberger	330-231-6534			X	X		X	X	X

TUITION RATE / SHARED SERVICES / JEDD REP / DISPOSAL:

Approval of Items

9. Recommend the tuition rate be set at \$6,901.09 for the 2015-2016 school year as provided by the State Department of Education.
10. Recommend the Board approve the selection of Erich Riebe and Tim Suppes as the JEDD representatives from Southeast Local Schools.
11. Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Apple Creek	Toshiba TV	/ 08118

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

IN-LIEU-OF

12. Recommend approval of a resolution declaring that providing school transportation for the list of students is impractical and that the board agrees to payment-in-lieu-of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year.

Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

INFORMATION ITEMS:

1. WHS Fall Play, “Rumors”, at John R. Lea Middle School
 - Friday, November 20 , at 7:00 p.m.
 - Saturday, November 21, at 7:00 p.m.
 - Sunday, November 22, at 2:00 p.m.

2. **Parent/Teacher Conferences**

All Elementary Conferences ~

November 2, 3:30 p.m. – 8:00 p.m.

November 4, 3:30 p.m. – 7:00 p.m.

John R. Lea & Waynedale (already held)

September 21, 3:00 p.m. – 6:30 p.m.

September 23, 3:00 p.m. – 6:30 p.m.

III. WCSCC Report

IV. Superintendent’s Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VII. Adjourn from Executive Session

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VIII. Adjourn the Meeting

Motion _____ Seconded _____

RECORD OF PROCEEDINGS

Minutes of Southeast Local School District *Regular Meeting*

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 21, 2015

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, JOE LEMON, TIM SUPPES AND SUE WILLIAMS. DAVE TROYER ARRIVED AT 6:10 P.M.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

15-134 MRS. LEWIS MOVED AND MR. LEMON SECONDED THE MOTION TO APPROVE THE MINUTES OF THE AUGUST 10, 2015 REGULAR MEETING AS PRESENTED.

VOTE: YEAS: LEWIS, SUPPES, LEMON, WILLIAMS.

15-135 MR. TROYER MOVED AND MR. LEMON SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report

Recommend the Board approve the permanent appropriations for fiscal year 2016 as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	FUND	AMOUNT
School-Wide Pool	598-9016	\$420,000

Recognition of Retirement and New Employee Introductions

Approve Cash Basis Financial Statements –

The Southeast School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District's operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district's financial position and allow for resources previously spent on GAAP to be allocated for educational purposes.

Recommend the Board approve a resolution of urgent necessity to perform boiler replacement at Waynedale High School.

Whereas, the Southeast Local School District had the boilers at Waynedale High School inspected by the State Certified Boiler inspectors and the boilers failed the inspection, and

Whereas, the boilers were determined to need major repairs prior to the heating season, and

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

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September 21, 2015

Whereas, the District had BSHM Architects and Karpinsky Engineering examine the boilers and make a recommendation on the best course of action, and

Whereas, BSHM recommended installing new boilers and controls for Waynedale High School, and

Whereas, the District authorized BSHM to draw up specifications for the new boiler system, and

Whereas, the District has determined that repairs need to be completed prior to the heating season and the normal bidding timelines would not meet that deadline, and

Whereas, the District received a quote from the following companies to perform the necessary work:

Kauffman Plumbing & Heating	\$289,000.00
Standard Plumbing and Heating	\$261,384.00
Schmid Mechanical	\$239,427.00
R.T. Hampton Plumbing and Heating	\$238,592.59

Therefore be it resolved that the Board of Education declare an urgent necessity and approve R.T. Hampton Plumbing and Heating to perform the boiler replace at a price of \$238,592.59.

Recommend the Board approve the adjustment of language in the Administrative Staff Manual, Article III. Add to the bottom of Article III of the Administrative Handbook:

Administrators employed after June 1, 2015 will have 1% of their STRS picked up by the Board for each year of administrative experience.

VOTE: YEAS: LEWIS, SUPPES, LEMON, TROYER, WILLIAMS.

15-136 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation from Jillian Melton as Title Tutor at Fredericksburg Elementary, effective August 11, 2015.

Recommend the Board accept the resignation from Brady Stutzman, Science Teacher at Waynedale, effective August 13, 2015.

Recommend the Board accept the resignation of Connie Troyer as Cafeteria Assistant at Mt. Eaton Elementary, effective August 13, 2015.

Recommend the Board accept the resignation from Heather Shapaka as Title Tutor, effective August 13, 2015.

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Southeast Local School District

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WAYNEDEALE HIGH SCHOOL

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September 21, 2015

Recommend the Board approve a one-year probationary/limited teaching contract to Heather Shapaka as Kindergarten Teacher at Fredericksburg Elementary at 150 SH / Step 1, effective for the 2015-2016 school year.

Recommend the Board approve Stephanie Woodhull as Cafeteria Assistant at Fredericksburg Elementary, on a one-year timeslip as needed contract, at step 0, effective for the 2015-2016 School year.

Recommend the Board approve Susan Stump as an Educational Aide at WCSCC, to work with a Southeast student on a one-year timeslip as needed contract at step 0, effective with the 2015-2016 school year.

Recommend the Board approve Jamie Wright as Title Tutor at Fredericksburg Elementary, on a one-year contract (not to exceed 7 hours/day) on timeslip as needed at the approved tutor rate of \$19.66/hour, effective for the 2015-2016 school year.

Recommend the Board approve Bryan Spade as Title Tutor at Fredericksburg Elementary, on a one-year contract (not to exceed 7 hours/day) on timeslip as needed at the approved tutor rate of \$19.66/hour, effective for the 2015-2016 school year.

Recommend the Board approve the following Mentors at a stipend of \$1,000 each for the 2015-16 school year:

- Lisa Bertsch, Teacher Mentor
- Todd Barkan, Teacher MentoR

Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2015-2016 school year:

- Deb Hendrix, Van Driver
- Khristy Berlin, Teacher
- Elsie Yoder, Ed Aide, long-term sub
- Jamie Cicconetti, Special Education Director

Recommend the Board approve five extended days for Mark Besancon, Science Teacher at Waynedale High School, for the 2015-2016 school year.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 21, 2015

Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2015-2016 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Melody Schlabach:

Name	Grade	Year	Starting Hourly Wage
Dayne Morrison	10	3 rd Year	\$3.00
Nathan Keim	9	2 nd Year	\$2.50
Emily Long	9	2 nd Year	\$2.25
Austin Rucker	9	2 nd Year	\$2.50
Kasey Yoder	9	2 nd Year	\$2.50
Naomi Hershberger	8	1 st Year	\$2.25
Julian Mast	8	1 st Year	\$2.25

Recommend the Board approve the following Occupational Work Adjustment (O.W.A.) students as cafeteria/custodial/library workers on timeslip as needed for the 2015-2016 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Mr. Louie Stanley:

Name	Grade	Year	Starting Hourly Wage
Sam Lane	10	2 nd Year	\$2.75
Donnie Troyer	10	2 nd Year	\$2.75
Cody Cole	10	1 st Year	\$2.25
Cordell Uhl	10	1 st Year	\$2.25
Kenneth Rowland, Jr.	9	1 st Year	\$2.25
Rhiannon Whitman	9	1 st Year	\$2.25

Recommend the Board accept the resignation of Heather Shapaka as Spelling Bee Advisor for Fredericksburg Elementary for the 2015-2016 school year.

Recommend the Board accept the resignation of Rick Geiser as Assistant Varsity Basketball Coach at Waynedale High School, effective for the 2015-2016 school year.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNE DALE HIGH SCHOOL

Held at 6:00 p.m.

September 21, 2015

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2015-2016 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Jennifer Flinner	Fredericksburg	Spelling Bee Advisor	Step 0 1 st Year	0.06
Kevin Stacy	Waynedale	Assistant Varsity Basketball	Step 2 3 rd Year	0.12
Rick Geiser	John R. Lea	7 th Grade Head Basketball	Step 6 7 th Year	0.10
Carig Harrell	John R. Lea	Assistant Basketball	Step 2 3 rd Year	0.08
Justin Stutz	John R. Lea	8 th Grade Head Basketball	Step 0 1 st Year	0.07
Todd Bowers	Waynedale	Head Girls Track	Step 6 16+ Years	0.12
Josh Conrad	Waynedale	Head Girls Track Assistant	Step 6 14 th Year	0.10
Dale Lemon	Waynedale	Head Boys Track	Step 6 19 th Year	0.12

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2015-2016 school year *pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*Shauna Pittman	330-464-2472			X	X	X	X	X	X
Roger Hicks	330-317-8792					X			
Alma Yoder	304-815-8549					X			
*Natasha Bender	330-621-8070			X	X	X	X	X	X

TRANSPORTATION / ESC SERVICES / VISION THERAPY / DISPOSAL:

Approval of Items

Recommend the Board approve bus routes for the 2015-16 school year.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 6:00 p.m.

September 21, 2015

Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2015-16 school year.

Recommend the Board grant the Superintendent the authority to utilize Holmes/Wayne/Tuscarawas Transportation Service as needed for the 2015-16 school year.

Recommend the Board enter into a contract with Tri-County Educational Service Center to provide the following services:

- Education services to students for the 2015-2016
- To serve as coordinator of services for Medicaid School Program for the period of July 1, 2015 June 30, 2016

Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Apple Creek	RCA TV, Model F27645	936211017 / 08904
Apple Creek	Sony DVD/VHS Player, Model 6011874	-
Apple Creek	Dukane Projector 28A56A	909853 / 08892
Apple Creek	Dukane Micromatic II Projector 28A81C	1710461 / 02373

VOTE: YEAS: LEWIS, SUPPES, LEMON, TROYER, WILLIAMS.

MRS. WILLIAMS PROVIDED A WCSSC MEETINGS UPDATE.

15-137 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN THE MEETING

VOTE: YEAS: LEWIS, TROYER, SUPPES, WILLIAMS.

PRESIDENT

TREASURER