

Southeast Local School District

9048 Dover Road, Apple Creek, OH 44606
330-698-3001 / Fax 330-698-5000

James J. Ritchie, Superintendent
Mark Dickerhoof, Treasurer

Waynedale High School

9050 Dover Road
Apple Creek, OH 44606
PH 330 698 3071
FAX: 330 698 1432

John R. Lee Middle School

9130 Dover Road
Apple Creek, OH 44606
PH 330 698 3151
FAX: 330 698 1922

Apple Creek Elementary

173 West Main Street
Apple Creek, OH 44606
PH 330 698 3111
FAX: 330 698 2922

Fredericksburg Elementary

160 West Clay Street
P.O. Box 249
Fredericksburg, OH 44627
PH 330-695-2741
FAX: 330 695 2116

Holmesville Elementary

8141 East Jackson Street
P.O. Box 8
Holmesville, OH 44633
PH 330-279-2341
FAX: 330-279-2023

Mt. Eaton Elementary

8746 Market Street
P.O. Box 268
Mt. Eaton, OH 44659
PH 330-857-5313 / 359 5519
FAX: 330 857 3703

July 7, 2020

Dear Parent/Guardian,

This letter is to inform you of our Southeast Local Schools Reset & Restart Plan for the 2020-21 school year. Based on the current guidelines from Governor DeWine, the Ohio Department of Education, and the local health department we are now able to announce our tentative plan.

Southeast Local Schools will be offering two formats for our learning community. We will return to school in the traditional format (with additional safety measures) five days a week. We strongly believe the traditional format is the best educational learning model for most students. Southeast Local Schools will also offer a remote learning option to families/students who are not able to return to the traditional format at this time. It is important to note the following two items:

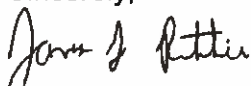
- Southeast Local Schools will work to decrease the likelihood of infection through additional hygiene, cleaning, and safety procedures. Enclosed in this mailing please find additional safety precautions that will be in place. However, please understand being in a public place has a certain level of risk that cannot be eliminated.
- Southeast Local Schools, in consultation with the Wayne County Health Department, could elect, at any time, to return to remote learning if cases within the school begin to escalate to a severe risk level.

Additionally, included in this email/ mailing you will find information about the two learning options for this school year. Based on our earlier survey, the data suggests that most parents would like students to return to the traditional setting. If you would like to declare the Remote Learning Option for your child(ren) you must return the Remote Learning Declaration to the board office by August 4, 2020 or email it to soea_cthoms@tccsa.net. This information can also be located on the Southeast Local Schools Website.

If you have a child who attends the Wayne County Career Center more information will be forthcoming.

If you have any questions, please feel free to contact the board office (330-698-3001). We appreciate your support and we will continue to keep you informed should guidelines change.

Sincerely,



James J. Ritchie

Southeast Local Schools: A Community United in a Commitment to Learning

Southeast Local Schools District
Reset and Restart Precautions
2020-2021 School Year

Bear in mind that the details are subject to change, but we wanted to, at a minimum, provide you some direction for your own household planning.

- The school year will begin according to the board adopted calendar (see website)
- In high use areas and high-touch surfaces, a strict daily cleaning protocol will be followed. This includes busses, cafeterias, restrooms, classrooms - all areas used throughout a school day.
- Parents are expected to perform a health check each morning to ensure an appropriate temperature and the child is feeling well before they get on the bus or are dropped off.
- Students will attend school daily for full days, with the following adjustments:
 - Face coverings will be required for all students on bus transportation. Students in grades 3-12 will be required to wear masks during transition times in the school buildings. K-2 students are only required to wear masks on school transportation. Masks can be provided by the student or school-issued (all masks must be school appropriate). Masks are recommended for all students at all times, but not required (with the above exceptions). All staff will have access to personal protective equipment.
 - Frequent hand-washing will be part of the daily routine. Hand sanitizer will be readily available.
 - Elementary classrooms will plan to maintain 6 feet of social distance (to the best of our ability based on availability to secure properly certified quality teachers). 7-12 classrooms will plan to achieve as much socially distancing as possible. In addition, teachers will be provided sanitation supplies, desk carrels and other barriers when adequate distancing may not be feasible.
 - Lunch periods will be altered to allow for additional spacing. In some cases, areas other than the cafeteria will be used for tables/seating.
 - Food service will follow guidelines such as no self-serve foods, individual packaging of condiments, etc., and spacing in serving lines
 - Drinking fountains will be closed, but water bottles and filling stations will be provided (or students may bring their own water bottle).
 - Arrival and dismissal procedures will be refined to avoid congestion in any one area.
 - Recess will be altered so playground areas are utilized safely and with less students at one time.
 - Transitions (between classrooms, going to the restroom, etc.) will be scheduled so as to avoid congestion in the halls and crossover with groups of students. Throughout the buildings, directional arrows and signage will be utilized.
 - Most field trips and special programs/assemblies will be postponed or cancelled.
- Furthermore, expect additional guidance on the following:
 - Visitor and Volunteer access to a school building will be significantly curtailed.
 - Reporting requirements in the event positive cases are identified among a staff member or a student. Protocols are in place with the Wayne County Health Department for contact tracing, quarantine and return-to-school guidelines.
- Lastly, we will be sharing information on the following in the coming weeks:
 - Details about open houses and orientations
 - FAQ about the start of school (which will spell out in more detail all the items outlined above).

Southeast Local Schools

Remote Learning Option Procedures

1. All students will be issued a Chromebook
2. Teachers will follow remote learning guidelines as it relates to the number of minutes for learning and class structure.
3. Students who opt for remote learning will be expected to complete the grade level curriculum and all assignments that are part of the learning process.
4. Students will be subject to grading, as it exists in a live classroom setting.
5. Student promotion will be dependent on work completion, online time and work accuracy.
6. Parent/student declaration must be signed and complied with to remain remote, or the student will be considered truant. A parent/student orientation must also be attended in order to participate in this program.
7. A student who is eligible for IDEA services will receive them remotely during typical school hours.
8. Parent/student agree to remote learning for a semester at a time (unless otherwise approved by the Superintendent).
9. For remote learning, the teacher will establish the hours that he/she is available for assistance, live lessons, and office hours.
10. Parents and students will be contacted via phone, messaging applications, and email.
11. Parent and student must maintain internet access for remote learning.
12. PLATO online learning will be utilized for students in grades 6-12.

*If you elect this option for your student, please complete the Remote Learning Declaration on the next page and return to the school by August 4, 2020. You can also email the document to soea_cthompson@tccsa.net Please call the board office with questions (330-698-3001).

Southeast Local Schools
Remote Learning Option Parent-Student Declaration

You have elected online learning for your child for the 2020-2021 school year. In order to ensure that your child receives a quality education that is reflective of the guidelines established by the Ohio Department of Education, you must agree to the following (Due to school district by August 4, 2020):

Student (s) _____	Grade _____
_____	Grade _____
_____	Grade _____
_____	Grade _____
_____	Grade _____

I, parent/guardian, of student(s) listed above, have elected to enroll my child(ren) in the online learning program with Southeast Local Schools for the 2020-2021 school year. This program of learning was created as a result of the COVID-19 virus pandemic and may not be an option in future school years.

In order to create the best environment for learning, I agree to the criteria outlined below. I understand that the school can terminate the online learning of my child after I have been given 2 warnings about lack of engagement (both written). I must turn in this commitment form by August 4, 2020 to secure my child(ren)'s spot in the online learning class.

I agree to the following and will participate as outlined below, or my child(ren) will be expected to be in attendance at school in person for the 2020-2021 school year (please initial next to each item):

- _____ I will attend a parent/student orientation that will include training on technology.
- _____ My child(ren) will meet the grade level attendance and seat time expectations as outlined for his/her specific grade level.
- _____ I will secure access to reliable internet and ensure that this is maintained through the course of the school year.
- _____ I am liable for any damage that occurs to the school-issued device and will pay for the replacement to ensure that my child can meet his/her learning goals.
- _____ I understand that grading, assessment and reporting policies are consistent with in-person instruction.
- _____ I understand that if my child(ren) receives special education related services, these services will be provided within the school day hours.

Parent/Guardian Printed Name

Parent/Guardian Signature

Date