

SOUTHEAST LOCAL SCHOOL DISTRICT

BOARD AGENDA

Waynedale High School
Regular Meeting
September 19, 2016
6:00 p.m.

Call to Order

Approval of Minutes – August 15, 2016, Regular Meeting.

Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

Highlights:

- Sue Momchilov 5K Run Committee Update
- New Employee Introductions

I. Hearing of Public Delegations / Board Policy on Public Participation

PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer's Business

ACTION ITEMS:

Approval of items 1— 4

1. Approval of Financial Statement / Detailed Revenue Expenditure Report.

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2. Recommend the Board approve the permanent appropriations for fiscal year 2017 as presented.

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3. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	FUND	AMOUNT
School-Wide Pool	598-9016	\$420,000

4. Approve Cash Basis Financial Statements –

The Southeast School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District's operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district's financial position and allow for resources previously spent on GAAP to be allocated for educational purposes.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

▪ **ADMINISTRATIVE REPORTS**

ACTION ITEMS – PERSONNEL:

Approval of items

1. Recommend the Board accept the resignation from Kristie Luedemann, Bus Driver, effective September 1, 2016.
2. Recommend the Board accept the resignation from Lisa Lay, Sweeper at Waynedale High School, effective August 26, 2016.

3. Recommend the Board accept the resignation from Susan Stump, Educational Aide at WCSCC, effective August 1, 2016.
4. Recommend the Board accept the resignation from Kimberly Gracia, Van Driver, effective August 23, 2016.
5. Recommend the Board approve Kimberly Gracia as Bus Driver, on a one-year contract at step 0, effective August 23, 2016.
6. Recommend the Board approve Margaret Hudson as Bus Driver, on a one-year contract at step 12, effective September 8, 2016.
7. Recommend the Board approve Angie Miller as an Educational Aide at Holmesville Elementary, on a one-year timeslip as needed contract at step 0, effective with the 2016-2017 school year.
8. Recommend the Board approve a salary increase for Sarah Zook, to 150 SH, effective with the 2016-17 school year.
9. Recommend the Board approve the following Mentors at a stipend of \$1,000 each for the 2016-17 school year:
 - David Miller, Coordinator/Teacher Mentor (\$1,500)
 - Sue Amstutz, Teacher Mentor
 - Todd Barkan, Teacher Mentor
 - Jen George, Teacher Mentor
 - Lisa Gwin, Teacher Mentor
 - Heather Meade, Teacher Mentor
 - Kerry Miller, Teacher Mentor
 - Stacey Miller, Teacher Mentor
 - Pam Morris, Teacher Mentor
 - Luann Schlabach, Teacher Mentor
 - Shawn Snyder, Teacher Mentor
 - Jen Walton, Teacher Mentor
 - Matt Zuercher, Teacher Mentor

10. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2016-2017 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements.

Paige Asche	John R. Lea	Volleyball Assistant	Step 0 1 st Year	0.03
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11. Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2016-2017 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Melody Schlabach:

Name	Grade	Year	Starting Hourly Wage
Dayne Morrison	11	4 th Year	\$3.25
Nathan Keim	10	3 rd Year	\$2.75
Emily Long	10	3 rd Year	\$2.50
Austin Rucker	10	3 rd Year	\$2.75
Kasey Yoder	10	3 rd Year	\$2.75
Naomi Hershberger	9	2 nd Year	\$2.50
Julian Mast	9	2 nd Year	\$2.50

12. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2016-2017 school year *pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*VonBergen, Heather	330-347-2620			X	X	X	X	X	X
William Page	330-466-1363		X						

CONTRACTS / COMMENCEMENT / ITEM DISPOSAL:

13. Recommend the Board approve a service contract for Sabrina Rittenhouse to serve as Itinerant Intervention Specialist for Hearing Impaired to provide services on an as-needed basis, provided by Stark ESC, effective August 18, 2016 through June 2, 2017.

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14. Recommend the Board approve the revised Audiology Services Contract between Stark County ESC and Southeast Local Schools, for services from August 18, 2016 through June 2, 2017.

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15. Recommend the Board approve the Commencement date for Waynedale High School as May 27, 2017, at 7:00 p.m., depending on number of calamity days used throughout the school year.

16. Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Apple Creek	Toshiba TV	51506257 / 09350
Apple Creek	Zenith VCR	D96156583 / 09351
Fredericksburg	Epson Printer	/ 10519
Fredericksburg	Dell Computer	n/a
Fredericksburg	HP Printer	/ 15981

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

INFORMATION ITEMS:

1. September 19 & 21 WHS & JRL Parent/Teacher Conferences
2. September 23 – Homecoming Game
3. September 24 – Homecoming Dance
4. September 24 – Bandarama at Triway
5. October 21— No School—District-Wide Inservice Day

III. WCSCC Report

IV. Superintendent’s Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VII. Adjourn from Executive Session

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VIII. Adjourn the Meeting

Motion _____ Seconded _____

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

August 15, 2016

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, TIM SUPPES, DAVE TROYER, RICH FRAZIER AND SUE WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

16-183 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JUNE 13, 2016 REGULAR MEETING AS PRESENTED.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

16-184 MRS. LEWIS MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9016	\$ 420,000
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Recommend the Board approve Mick Stebelton to provide the service for the waste water plant at JRL/WHS and Holmesville for the 2016-2017 school year, or until the District is connected to the Apple Creek sewer system.

Recommend the Board approve the revised dental rate, effective July 1, 2016, for singles at \$55.75, a correction on the amount approved in June at \$35.75 for single.

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

16-185 MRS. LEWIS MOVED AND MR. FRAZIER SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation of Sarah Zook as Tutor at Holmesville Elementary, effective May 30, 2016.

Recommend the Board accept the resignation of Justine Baker as 7th Grade Social Studies Teacher at John R. Lea Middle School, effective June 29, 2016.

Recommend the Board accept the resignation of Roger Stark as Night Sweeper at Fredericksburg Elementary, effective June 20, 2016.

Recommend the Board accept the resignation of Laurie Meyer as Educational Aide, effective August 8, 2016.

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Recommend the Board approve Wendy McKelvey as Educational Aide at Fredericksburg Elementary on timeslip as needed, step 0, effective with the 2016-2017 school year.

Recommend the Board approve Elsie Yoder as Educational Aide at Holmesville Elementary on timeslip as needed, step 0, effective with the 2016-2017 school year.

Recommend the Board approve Dan Rutt as Study Hall Monitor at Waynedale High School on timeslip as needed, step 0, effective with the 2016-2017 school year.

Recommend the Board approve a one-year probationary/limited teaching contract to Jared Zollars as 7th Grade Social Studies Teacher at John R. Lea at BA/Step 0, effective for the 2016-2017 school year.

Recommend the Board approve a one-year probationary/limited teaching contract to Valerie Shure as Speech/Language Pathologist at MA/Step 0, effective for the 2016-2017 school year.

Recommend the Board approve Renee McConahay as Night Sweeper at Fredericksburg Elementary on timeslip as needed, step 1, effective for the 2016-2017 school year.

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2016-2017 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements.

Ryleigh Manges	Waynedale	Football Cheerleading Advisor	Step 0 1 st Year	0.04
Tori Straits	John R. Lea	Football / Basketball Cheerleading Advisor	Step 0 1 st Year	0.035
Harvey Geiser	John R. Lea	Assistant Football 2015-2016	Step 1 2 nd Year	0.07

Recommend the Board approve substitute teachers (\$75/day) and educational aides employed through the Tri-County ESC to work in the Southeast Local Schools for the 2016-2017 school year.

Recommend the Board approve the hourly rate of \$10.50 per hour for all Southeast employees who worked on the summer work crew.

Recommend the Board approve a one-year leave of absence for Ronda Shultzman, Art Teacher at Waynedale, for the 2016-2017 school year.

Recommend the Board approve a leave of absence due to disability for Ben Yoder.

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Recommend the Board approve Zachary Hart for summer help as needed at \$8.10/hour, effective July 11, 2016.

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2016-2017 school year *pending approval from B.C.I./F.B.I. background checks:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian / Mower	Library Aide	Educ./Student Aide	Noontime Aide
*Danielle Murari					X	X			

18. Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2016-2017 school year:

SCHOOL NURSE	Janice Kratzer Geiser
ADMINISTRATORS	Patti Arnold Jamie Cicconetti Stephanie Schindewolf Christa Frantz Erich Riebe Rich Roth
SECRETARIES	Vickie McConnell Marcy Speelman Edna Zimmerly Amy Beatty Violet Lehman Sherri Suttle Brenda Clark Shelly Mast
GUIDANCE COUNSELORS	Jennifer Troyer Joshua Conrad Becky Amstutz
TEACHERS	Khristy Berlin Allyson Gray Melody Schlabach
AIDES	Kristie Near Lydia Rice Tracy Shuster Stacey Stallman Michelle (Shelly) Welsh Janet Whitmyer
TRANSPORTATION	Deb Hendrix

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EVALUATION HANDBOOK / AGREEMENTS / ACHIEVEMENT LIAISON / TRANSPORTATION / ESC SERVICES / LEAP PROGRAM / OSBA TRAVEL REIMBURSEMENT:

Approval of Items

Recommend the Board approve the Ohio School Counselor Evaluation System Handbook, beginning with the 2016-17 school year.

Recommend the Board enter into an agreement with Tri-County ESC for shared psychologist services.

Recommend the Board enter into an agreement with The Wilderness Center for services provided to students at a cost of \$1.00 per student for the 2016-2017 school year.

Appoint Sue Williams as Student Achievement liaison to the Ohio School Boards Association.

Recommend the Board approve bus routes for the 2016-17 school year.

Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2016-17 school year.

Recommend the Board enter into contract with Tri-County Educational Service Center for 2017 Educational/Special Services, for the period of July 1, 2016 through June 30, 2017.

Recommend the Board approve a contract (ESY – Purchase Service Agreement) with Connection Education Services Inc., Leap Program, for student services provided 6/13/16 – 7/29/16.

Recommend the Board approve the Resolution for travel expenses for Sue Williams, serving on the Regional Executive Committee, OSBA Board Member Cabinet.

VOTE: YEAS: LEWIS, TROYER, FRAZIER, WILLIAMS. ABSTAIN: SUPPES

MRS. WILLIAMS PROVIDED AN UPDATE FROM THE WCSCC.

16-186 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN THE MEETING

VOTE: YEAS: LEWIS, SUPPES, TROYER, FRAZIER, WILLIAMS

PRESIDENT

TREASURER