

# SOUTHEAST LOCAL SCHOOL DISTRICT

## BOARD AGENDA

Waynedale High School  
Regular Meeting  
September 21, 2015  
6:00 p.m.

Call to Order

Approval of Minutes – August 10, 2015, Regular Meeting.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

Highlights:

- Retirement Recognition / New Employee Introductions

### I. Hearing of Public Delegations / Board Policy on Public Participation

#### **PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer's Business

**ACTION ITEMS:**

Approval of items 1— 6

1. Approval of Financial Statement / Detailed Revenue Expenditure Report.

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2. Recommend the Board approve the permanent appropriations for fiscal year 2016 as presented.

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3. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	<b>FUND</b>	<b>AMOUNT</b>
School-Wide Pool	598-9016	\$420,000

4. Approve Cash Basis Financial Statements –

The Southeast School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District's operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district's financial position and allow for resources previously spent on GAAP to be allocated for educational purposes.

5. Recommend the Board approve a resolution of urgent necessity to perform boiler replacement at Waynedale High School.

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6. Recommend the Board approve the adjustment of language in the Administrative Staff Manual, Article III. Add to the bottom of Article III of the Administrative Handbook – Administrators employed after June 1, 2015 will have 1% of their STRS picked up by the Board for each year of administrative experience.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

▪ **ADMINISTRATIVE REPORTS**

## **ACTION ITEMS – PERSONNEL:**

### Approval of items

1. Recommend the Board accept the resignation from Jillian Melton as Title Tutor at Fredericksburg Elementary, effective August 11, 2015.
2. Recommend the Board accept the resignation from Brady Stutzman, Science Teacher at Waynedale, effective August 13, 2015.
3. Recommend the Board accept the resignation of Connie Troyer as Cafeteria Assistant at Mt. Eaton Elementary, effective August 13, 2015.
4. Recommend the Board accept the resignation from Heather Shapaka as Title Tutor, effective August 13, 2015.
5. Recommend the Board approve a one-year probationary/limited teaching contract to Heather Shapaka as Kindergarten Teacher at Fredericksburg Elementary at 150 SH / Step 1, effective for the 2015-2016 school year.
6. Recommend the Board approve Stephanie Woodhull as Cafeteria Assistant at Fredericksburg Elementary, on a one-year timeslip as needed contract, at step 0, effective for the 2015-2016 School year.
7. Recommend the Board approve Susan Stump as an Educational Aide at WCSCC, to work with a Southeast student on a one-year timeslip as needed contract at step 0, effective with the 2015-2016 school year.
8. Recommend the Board approve Jamie Wright as Title Tutor at Fredericksburg Elementary, on a one-year contract (not to exceed 7 hours/day) on timeslip as needed at the approved tutor rate of \$19.66/hour, effective for the 2015-2016 school year.
9. Recommend the Board approve Bryan Spade as Title Tutor at Fredericksburg Elementary, on a one-year contract (not to exceed 7 hours/day) on timeslip as needed at the approved tutor rate of \$19.66/hour, effective for the 2015-2016 school year.
10. Recommend the Board approve the following Mentors at a stipend of \$1,000 each for the 2015-16 school year:
  - Lisa Bertsch, Teacher Mentor
  - Todd Barkan, Teacher Mentor

11. Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2015-2016 school year:
  - Deb Hendrix, Van Driver
  - Khristy Berlin, Teacher
  - Elsie Yoder, Ed Aide, long-term sub
  - Jamie Cicconetti, Special Education Director
  
12. Recommend the Board approve five extended days for Mark Besancon, Science Teacher at Waynedale High School, for the 2015-2016 school year.
  
13. Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2015-2016 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Melody Schlabach:

Name	Grade	Year	Starting Hourly Wage
Dayne Morrison	10	3 <sup>rd</sup> Year	\$3.00
Nathan Keim	9	2 <sup>nd</sup> Year	\$2.50
Emily Long	9	2 <sup>nd</sup> Year	\$2.25
Austin Rucker	9	2 <sup>nd</sup> Year	\$2.50
Kasey Yoder	9	2 <sup>nd</sup> Year	\$2.50
Naomi Hershberger	8	1 <sup>st</sup> Year	\$2.25
Julian Mast	8	1 <sup>st</sup> Year	\$2.25

14. Recommend the Board approve the following Occupational Work Adjustment (O.W.A.) students as cafeteria/custodial/library workers on timeslip as needed for the 2015-2016 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Mr. Louie Stanley:

Name	Grade	Year	Starting Hourly Wage
Sam Lane	10	2 <sup>nd</sup> Year	\$2.75
Donnie Troyer	10	2 <sup>nd</sup> Year	\$2.75
Cody Cole	10	1 <sup>st</sup> Year	\$2.25
Cordell Uhl	10	1 <sup>st</sup> Year	\$2.25
Kenneth Rowland, Jr.	9	1 <sup>st</sup> Year	\$2.25
Rhiannon Whitman	9	1 <sup>st</sup> Year	\$2.25

15. Recommend the Board accept the resignation of Heather Shapaka as Spelling Bee Advisor for Fredericksburg Elementary for the 2015-2016 school year.
16. Recommend the Board accept the resignation of Rick Geiser as Assistant Varsity Basketball Coach at Waynedale High School, effective for the 2015-2016 school year.
17. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2015-2016 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements (for sports).

Jennifer Flinner	Fredericksburg	Spelling Bee Advisor	Step 0 1 <sup>st</sup> Year	0.06
Kevin Stacy	Waynedale	Assistant Varsity Basketball	Step 2 3 <sup>rd</sup> Year	0.12
Rick Geiser	John R. Lea	7 <sup>th</sup> Grade Head Basketball	Step 6 7 <sup>th</sup> Year	0.10
Carig Harrell	John R. Lea	Assistant Basketball	Step 2 3 <sup>rd</sup> Year	0.08
Justin Stutz	John R. Lea	8 <sup>th</sup> Grade Head Basketball	Step 0 1 <sup>st</sup> Year	0.07
Todd Bowers	Waynedale	Head Girls Track	Step 6 16+ Years	0.12
Josh Conrad	Waynedale	Head Girls Track Assistant	Step 6 14 <sup>th</sup> Year	0.10
Dale Lemon	Waynedale	Head Boys Track	Step 6 19 <sup>th</sup> Year	0.12

18. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2015-2016 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*Shauna Pittman	330-464-2472			X	X	X	X	X	X
Roger Hicks	330-317-8792					X			
Alma Yoder	304-815-8549					X			
*Natasha Bender	330-621-8070			X	X	X	X	X	X

**SERVICE CONTRACT / GRADUATION / ITEM DISPOSAL:**

19. Recommend the Board approve the Audiology Services Contract between Stark County ESC and Southeast Local Schools, for services from August 3, 2015 through June 30, 2016.

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20. Recommend the Board approve the Commencement date for Waynedale High School's as May 28, 2015, at 7:00 p.m., depending on number of calamity days used throughout the school year.

21. Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Fredericksburg	Sanyo TV	/ 08235
Fredericksburg	Zenith VCR	/ 08236
Fredericksburg	Sanyo TV	/ 08402
Fredericksburg	Panasonic VCR	/ 08396
Fredericksburg	Sanyo TV	~missing tag
Fredericksburg	Toshiba VCR	~missing tag
Fredericksburg	Sharp TV	/ 11300
Board Office	Canon Calculator	/ 00055

22. Recommend the Board approve the revised contract with EJ School Based Therapy Services to provide Occupational Therapy Services for the 2015-2016, which reflects a decrease in rates for services.

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23. Recommend the Board retain Squire Patton Boggs (US) L.L.P. to provide certain legal services in connection with proceedings relating to education and the operation of the school district.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING**

- 24. Recommend the Board approve the MOU between Southeast Local Board of Education and SELEA for the purpose of setting forth the terms of their agreement concerning recent legislative changes to the Ohio Teacher Evaluation System, HB 64.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**INFORMATION ITEMS:**

- 1. September 26 – Bandarama at Triway
- 2. September 21 & 23 WHS & JRL Parent/Teacher Conferences
- 3. September 25 – Homecoming Game
- 4. September 26 – Homecoming Dance
- 5. October 16— No School—District-Wide Inservice Day

III. WCSCC Report

IV. Superintendent’s Business

V. Board Comments

VI. Adjourn the Meeting

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

## WAYNE DALE HIGH SCHOOL

Held at 7:00 a.m.

August 10, 2015

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, DAVE TROYER, TIM SUPPES AND SUE WILLIAMS. MR. LEMON WAS ABSENT.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

15-128 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JUNE 15, 2015 REGULAR MEETING AS PRESENTED.

VOTE: YEAS: LEWIS, SUPPES, TROYER, WILLIAMS.

15-129 MS. LEWIS MOVED AND MRS. WILLIAMS SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9015	\$ 420,000
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VOTE: YEAS: LEWIS, SUPPES, TROYER, WILLIAMS.

15-130 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board approve Carrie Morrison as Noontime Aide at Holmesville Elementary on a 1-year contract, timeslip as needed, at step 0, effective for the 2015-2016 school year.

Recommend the Board approve Roger Stark as Sweeper at Fredericksburg Elementary on a 1-year contract, timeslip as needed, at step 0, effective for the 2015-2016 school year.

Recommend the Board accept the resignation for retirement purposes of Levi Hershberger, Bus Driver, effective August 31, 2015.

Recommend the Board approve Sheryl Smith as Bus Driver for Southeast Local Schools, on a one-year contract, step 10, effective for the 2015-2016 school year.



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*Minutes of*

Southeast Local School District

*Regular Meeting*

## WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

August 10, 2015

Recommend the Board approve Breanna Hershberger as Bus Driver for Southeast Local Schools, on a one-year contract, step 0, effective for the 2015-2016 school year.

Recommend the Board approve Judy Higgins as Van Driver for Southeast Local Schools, on a one-year, timeslip as needed, contract at step 0, effective for the 2015-2016 school year.

Recommend the Board approve Laurie Harsh as an On-Board Instructor (OBI) for the transportation department, on a one-year, timeslip as needed, contract effective for the 2015-2016 school year.

Recommend the Board approve the following teachers to be moved on the salary schedule, after reviewing official transcripts, for the 2015-2016 school year:

Brigitt Dottavio	District	MA, Step 1
Nicholas Widder	Waynedale	150 SH, Step 0
Rachel Speelman	Fredericksburg	BA, Step

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2015-2016 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements.

Nicholas Widder	Waynedale	Girls Soccer Assistant 50%	Step 0 1 <sup>st</sup> Year	0.06
Jeremy Irias	Waynedale	Girls Soccer Assistant 50%	Step 0 1 <sup>st</sup> Year	0.06
Shelly Mast	John R. Lea	Football Cheerleading Advisor 50%	Step 6 10 <sup>th</sup> Year	0.05
Amanda Nelson	John R. Lea	Football Cheerleading Advisor 50%	Step 0 1 <sup>st</sup> Year	0.02

Recommend the Board approve an increase in the substitute bus rate to \$13.72/hour, effective with the 2015-2016 school year.

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Southeast Local School District

Regular Meeting

WAYNE DALE HIGH SCHOOL

Held at 7:00 a.m.

August 10, 2015

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2015-2016 school year \*pending approval from B.C.I./F.B.I. background checks:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper/Custodian /Mower	Library Aide	Educ./Student Aide	Noontime Aide
*Christian Stillings	740-827-6547			X	X	X	X	X	X
Elsie Yoder	330-466-2051								X
Laurie Harsh	330-234-4776	X	X						

Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2015-2016 school year:

<b>SCHOOL NURSE</b>	Janice Kratzer
<b>ADMINISTRATORS</b>	Patti Arnold Stephanie Schindewolf Christa Frantz Erich Riebe Rich Roth
<b>SECRETARIES</b>	Vickie McConnell Marcy Speelman Edna Zimmerly Amy Beatty Violet Lehman Sherri Suttle Brenda Clark Shelly Mast
<b>GUIDANCE COUNSELORS</b>	Jennifer Troyer Joshua Conrad Becky Amstutz
<b>TEACHERS</b>	Allyson Gray Melody Schlabach
<b>AIDES</b>	Kristie Near Lydia Rice Tracy Shuster Stacey Stallman Michelle (Shelly) Welsh

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Southeast Local School District

Regular Meeting

WAYNE DALE HIGH SCHOOL

Held at 7:00 a.m.

August 10, 2015

Recommend the Board approve the following Mentors at a stipend of \$1,000 each for the 2015-16 school year:

- David Miller, Coordinator/Teacher Mentor (\$1,500)
- Sue Amstutz, Teacher Mentor
- Hilary Brenner, Teacher Mentor
- Jennifer George, Teacher Mentor
- Angela Grass, Teacher Mentor
- Lisa Gwin, Teacher Mentor
- Debbie Jones, Teacher Mentor
- Kerry Miller, Teacher Mentor
- Stacey Miller, Teacher Mentor
- Pam Morris, Teacher Mentor
- Ronda Shultzman, Teacher Mentor
- Samantha Miglich, Teacher Mentor
- Heather Meade, Teacher Mentor
- Jennifer Walton, Teacher Mentor
- Matt Zuercher, Teacher Mentor

ACTION ITEMS – Personnel (Addendum):

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2015-2016 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements.

Amy Kneidel	John R. Lea	Academic Challenge 50%	Step 2 5 <sup>th</sup> Year	0.005
Becky Saurer	John R. Lea	Academic Challenge 50%	Step 0 2 <sup>nd</sup> Year	0.005
Laura Timothy	John R. Lea	Newspaper Advisor	Step 4 8 <sup>th</sup> Year	0.035
Laura Timothy	John R. Lea	Spelling Bee Supervisor	Step 6 8 <sup>th</sup> Year	0.025
Joan Houghton	John R. Lea	Power of the Pen Coordinator	Step 6 19 <sup>th</sup> Year	0.03
Shelly Mast	John R. Lea	Yearbook Advisor	4 <sup>th</sup> Year Step 2	0.01

# RECORD OF PROCEEDINGS

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Southeast Local School District

Regular Meeting

## WAYNE DALE HIGH SCHOOL

Held at 7:00 a.m.

August 10, 2015

Recommend the Board approve Laurel Meyer as Educational Aide at Ida Sue, on a 1-year contract, timeslip as needed, at step 2, effective for the 2015-2016 school year.

### TRANSPORTATION / ESC SERVICES / VISION THERAPY / DISPOSAL:

#### Approval of Items

Recommend the Board approve bus routes for the 2015-16 school year.

Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2015-16 school year.

Recommend the Board grant the Superintendent the authority to utilize Holmes/Wayne/Tuscarawas Transportation Service as needed for the 2015-16 school year.

Recommend the Board enter into a contract with Tri-County Educational Service Center to provide the following services:

- Education services to students for the 2015-2016
- To serve as coordinator of services for Medicaid School Program for the period of July 1, 2015 June 30, 2016

Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Apple Creek	RCA TV, Model F27645	936211017 / 08904
Apple Creek	Sony DVD/VHS Player, Model 6011874	-
Apple Creek	Dukane Projector 28A56A	909853 / 08892
Apple Creek	Dukane Micromatic II Projector 28A81C	1710461 / 02373

VOTE: YEAS: LEWIS, TROYER, SUPPES, WILLIAMS.

MRS. WILLIAMS PROVIDED A WCSCC MEETINGS UPDATE.

15-131 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO ADJOURN TO EXECUTIVE SESSION

VOTE: YEAS: LEWIS, TROYER, SUPPES, WILLIAMS.

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# RECORD OF PROCEEDINGS

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*Minutes of*

Southeast Local School District

*Regular Meeting*

WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

August 10, 2015

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15-132 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN FROM EXECUTIVE SESSION

VOTE: YEAS: LEWIS, TROYER, SUPPES, WILLIAMS.

15-133 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN THE MEETING

VOTE: YEAS: LEWIS, TROYER, SUPPES, WILLIAMS.

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PRESIDENT

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TREASURER