

SOUTHEAST LOCAL SCHOOL DISTRICT

BOARD AGENDA

Waynedale High School
Regular Meeting
September 16, 2019
6:00 p.m.

Call to Order

Approval of Minutes – August 12, 2019, Regular Meeting.

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Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

Highlights:

- New Employee Introductions

I. Hearing of Public Delegations / Board Policy on Public Participation

PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer's Business

ACTION ITEMS:

Approval of items 1— 6

1. Approval of Financial Statement / Detailed Revenue Expenditure Report.

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2. Recommend the Board approve the permanent appropriations for fiscal year 2020 as presented.

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3. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	FUND	AMOUNT
School-Wide Pool	598-9020	\$213,000

4. Approve Cash Basis Financial Statements –

The Southeast School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District's operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district's financial position and allow for resources previously spent on GAAP to be allocated for educational purposes.

5. Recommend the Board accept a \$1,000 donation from Orrville Christian Church.

6. Recommend the Board approve the purchase of one school bus, per bus bids received.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

▪ **ADMINISTRATIVE REPORTS**

ACTION ITEMS – PERSONNEL:

Approval of items

1. Recommend the Board accept the resignation of John Clos, Sweeper at Fredericksburg Elementary, effective August 13, 2019.

2. Recommend the Board accept the resignation of Courtney Van Dyne, Assistant Cook at Holmesville Elementary, effective August 12, 2019.
3. Recommend the Board approve Mary (Katy) Haudenschild as Assistant Cook at Holmesville Elementary on a one-year timeslip as needed contract, at step 2, effective August 20, 2019.
4. Recommend the Board approve Roy Maxwell as Night Sweeper at Fredericksburg Elementary on a one-year timeslip as needed contract, at step 0, effective August 20, 2019.
5. Recommend the Board approve Amy Murray as Educational Aide at Mt. Eaton Elementary on a one-year timeslip as needed contract, at step 0, effective August 23, 2019.
6. Recommend the Board approve Alyssa Mast as Educational aide at Apple Creek Elementary on a one-year timeslip as needed contract, at step 0, effective August 28, 2019.
7. Recommend the Board approve Laura Timothy and Geneva Johnson for collaboration planning completed over the summer at the current PD rate for 7 hours.
8. Recommend the Board approve the following Mentors at a stipend of \$1,000 each for the 2019-20 school year:
 - David Miller, Coordinator/Teacher Mentor (\$1,500)
 - Kyle Alberson, Teacher Mentor
 - Todd Barkan, Teacher Mentor
 - Rick Geiser, Teacher Mentor
 - Jen George, Teacher Mentor
 - Angela Grass, Teacher Mentor
 - Pam Morris, Teacher Mentor
 - Kevin Stacy, Teacher Mentor
 - Jen Walton, Teacher Mentor
9. Recommend the Board approve a salary increase for the below listed teacher effective with the 2019-2020 school year.
 - Lucas Daugherty, 150 SH
 - Lisa Zacharias, MA

10. Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2019-2020 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Melody Schlabach:

Name	Grade	Year	Starting Hourly Wage
Naomi Hershberger	12	5 th Year	\$3.25
Mason Johnson	9	2 nd Year	\$2.50

11. Recommend the Board approve the following Occupational Work Adjustment (O.W.A.) students as cafeteria/custodial/library workers on timeslip as needed for the 2019-2020 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Mr. Louie Stanley:

Name	Grade	Year	Starting Hourly Wage
Gavin Bee	10	2 nd Year	\$3.00
Jesse Mann	10	2 nd Year	\$3.00
Corbin Matter	10	2 nd Year	\$3.00
Thomas Neukam	10	2 nd Year	\$3.00
Ethan Amstutz	9 th	1 st Year	\$2.25
Denver Carpenter	9 th	1 st Year	\$2.25
Luciano Guzzo	10 th	1 st Year	\$2.25
Larissa Hershberger	9 th	1 st Year	\$2.25
Brien Hochstetler	9 th	1 st Year	\$2.25
Frank Hudson	10 th	1 st Year	\$2.25
Jonathon Hudson	9 th	1 st Year	\$2.25
Anthony Liebenguth	9 th	1 st Year	\$2.25
Blake Perrine	10 th	1 st Year	\$2.25
Eric Schneider	9 th	1 st Year	\$2.25
Jared Weaver	9 th	1 st Year	\$2.25
Alan Yoder	9 th	1 st Year	\$2.25
Joas (Joey) Yoder	9 th	1 st Year	\$2.25

12. Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2019-2020 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Shelby Prater:

Name	Grade	Year	Starting Hourly Wage
Ebony McConahay	9	2 nd Year	\$2.75
Dakota Hillyer	12	2 nd Year	\$2.75

13. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2019-2020 school year *pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
Michelle Miller	330-778-0033					X			
*Charlene Leimeister	330-464-4178			X				X	
Janet Whitmyer	330-698-5793			X					
*Valerie Reber	330-465-5368			X			X	X	X
*Danny Roach	330-988-4361					X			
*Anita Mumaw	330-464-8604			X	X	X			
Lisa Bertsch	330-262-0660						X	X	X

14. Recommend the Board accept the resignation of George Crone as Assistant Boys Soccer for Waynedale High School, effective for the 2019-2020 school year.
15. Recommend the Board approve Jeremy Irias as a VOLUNTEER girls soccer coach for Waynedale High School, pending BCI/FBI background checks and obtaining pupil activity permit.
16. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2019-2020 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Brevin Riebe	John R Lea	Football Assistant	Step 0 1 st Year	0.06
Bridget Rhamy	Fredericksburg	Spelling Bee Supervisor	Step 0 1 st Year	0.02

AGREEMENTS / ADMINISTERING MEDS / AGREEMENT / SERVICE CONTRACTS / ITEM DISPOSAL / COMMENCEMENT:

17. Recommend the Board approve the agreement between Catalyst Life Services and Southeast Local Schools to provide sign language services as needed for the 2019-2020 school year.

18. Recommend the Board approve the following personnel to administer medications to students per physician’s instructions for the 2019-2020 school year:

Teachers	Lisa Browning-Wiseman Ryleigh Kozmos Rita Palmer Bryan Spade
Aides	Amanda Hershberger Lori Mullins

19. Recommend the Board approve the revised agreement to implement a School Resource Officer (SRO) Program in Southeast Local School District, effective August 1, 2019 through July 31, 2020.

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20. Recommend the Board approve the Commencement date for Waynedale High School as May 23, 2020, at 7:00 p.m., depending on number of calamity days used throughout the school year.

21. Recommend the Board approve a service agreement between The Village Network and Southeast Local Schools, effective August 22, 2018 through June 30, 2019 and automatically renew for two consecutive periods through June 30, 2021, with a maximum cost of \$5000.

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MEMORANDUM OF UNDERSTANDING

22. Recommend the Board approve the MOU between the Village Network and The Compact (Southeast Local, Orrville City & Rittman City Schools), effective August 1, 2019 through July 31, 2020.

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Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

INFORMATION ITEMS:

1. September 16 & 18 WHS & JRL Parent/Teacher Conferences
2. September 28 – Bandarama
3. October 14 & 16 – Elementary Conferences
4. October 4 – Homecoming Game
5. October 5 – Homecoming Dance
6. October 18— No School—District-Wide Inservice Day

III. WCSCC Report

IV. Superintendent's Business

V. Board Comments

VIII. Adjourn the Meeting

Motion _____ Seconded _____

RECORD OF PROCEEDINGS

Minutes of Southeast Local School District *Regular Meeting*

Waynedale High School

Held at 7:00 a.m.

August 12, 2019

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, DAVID TROYER, TIM SUPPES, RICHARD FRAZIER, AND SUE WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

19-344 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JUNE 18, 2019 REGULAR MEETING AND THE JULY 24, 2019 SPECIAL MEETING.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

19-345 MR. TROYER MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEM AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Reports as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9020	\$ 370,000
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Recommend the Board establish Fund 401-9020 Kingsway Auxilliary Services for Fiscal Year 2020.

Recommend the Board approve advertising for the purchase of one new school bus.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

19-346 MRS. LEWIS MOVED AND MR. FRAZIER SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation for James Miller, Bus Driver, effective October 26, 2019.

Recommend the Board accept the resignation for Nancy Miller, educational aide at Mt. Eaton Elementary, effective July 29, 2019.

Recommend the Board accept the resignation for Katie Miller, Cafeteria Assistant at Fredericksburg Elementary, effective August 1, 2019.

Recommend the Board accept the resignation for Joan Lytle, Cafeteria Assistant at Holmesville Elementary, effective August 1, 2019.

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Recommend the Board approve John Clos as sweeper at Fredericksburg Elementary on a one-year timeslip as needed contract, at step 0, effective with the 2019-2020 school year.

Recommend the Board approve Ruth Troyer as Cafeteria Assistant on a one-year timeslip as needed contract, step 5, effective with the 2019-2020 school year.

Recommend the Board approve Katie Schlabach as Head Cook at Mt. Eaton Elementary on a one-year contract, step 5, effective with the 2019-2020 school year.

Recommend the Board approve Meghan Stanley as Educational Aide at Mt. Eaton Elementary on a one-year timeslip as needed contract, step 0, effective with the 2019-2020 school year.

Recommend the Board approve a revised contract, days reduced to 220, for Sherri Suttle, secretary at Waynedale High School, effective with the 2019-2020 school year.

Recommend the Board approve substitute teachers (\$85/day) and educational aides employed through the Tri-County ESC to work in the Southeast Local Schools for the 2019-2020 school year.

Recommend the Board approve \$600.00 stipends for the following LPDC committee members for the 2019-2020 school year.

- Jamie Cicconetti
- Holly Mastrine
- Luann Schlabach
- Deb Weaver
- Dave Miller (\$750/chairperson)

Recommend the Board approve the following personnel to administer medication by epi-pen auto-injector in emergency situations.

Apple Creek Elementary:

- Matt Karolewski
- Vickie McConnell
- Kristie Near

Fredericksburg Elementary:

- Lee Jacobs
- Marcy Speelman
- Brenden Stanley

Holmesville Elementary:

- Edna Zimmerly

John R. Lea Middle School:

- Erich Riebe
- Josh Conrad
- Shelly Mast

Waynedale High School:

- Richard Roth
- Brenda Clark
- Chris Lapish
- Sherri Suttle

District:

- Tara Jacobs, Nurse

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Mt. Eaton Elementary:

- Sam Miglich
- Amy Beatty

Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2019-2020 school year:

School Nurse		Tara Jacobs
Administrators		Jamie Cicconetti Matt Karowelski Samantha Miglich Shawn Snyder Erich Riebe Rich Roth
Secretaries		Vickie McConnell Marcy Speelman Edna Zimmerly Amy Beatty Sherri Suttle Brenda Clark Shelly Mast
Guidance Counselors		Jennifer Troyer Joshua Conrad Becky Amstutz
Teachers		Mary Cockrill Jennifer Cook Allyson Gray Melody Schlabach Rachel Speelman
Educational Aides		Tiffany Durstine Kristie Near Lydia Rice Stacey Stallman Michelle (Shelly) Welsh

Recommend the Board approve a salary increase for the below listed teacher effective with the 2019-2020 school year.

- Thomas Horst, MA
- Erin Adkins, MA+

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Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2019-2020 school year *pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
Michelle Miller	330-778-0033								X
Katie Miller	330-317-6904				X				
Joan Lytle	330-464-5842				X				

ADDENDUM:

Recommend the Board approve Courtney VanDyne as Assistant Cook at Holmesville Elementary on a one-year timeslip as needed contract, step 0, effective with the 2019-2020 school year.

AGREEMENTS / CONTRACTED SERVICES / TRANSPORTATION / STUDENT SERVICES / POLICY / MOU:

Approval of Items

Recommend the Board approve the Shared Services Agreement, between five districts, to share the cost (20% each) of the two Instructors for the Business Entrepreneurship for the 2019-2020 school year.

Recommend the Board approve bus routes for the 2019-20 school year.

Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2019-20 school year

Appoint Sue Williams as Student Achievement liaison to the Ohio School Boards Association.

Recommend the Board enter into contract with Tri-County Educational Service Center for 2019Educational/Special Services, Kingsway Auxiliary Services and School Psychologist Services for the period of July 1, 2019 through June 30, 2020.

Recommend the Board approve H.B. 487 Career-Technical Education Resolution, which allows the District to waive the requirement to provide career-technical education to students enrolled in grades seven and eight, effective for the 2019-2020 school year.

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Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m.

August 12, 2019

Recommend the Board approve the contract to provide services provided by the Cleveland Sight Center for two visually impaired students in our district.

Recommend the Board approve the District Reading Improvement Plan.

Recommend the Board approve the following new/revised policies:

- Liaison with School Boards Association (BJA)

Recommend the Board grant permission to dispose of the following items:

School	Item	Serial # / Tag #
Central Office	IBM Typewriter	/ 00040

MEMORANDUM OF UNDERSTANDING

Recommend the Board approve the MOU between The Counseling Center of Wayne & Holmes Counties and Southeast Local Schools to provide on-site behavioral healthcare services for students, effective the 2019-2020 school year.

VOTE: YEAS: LEWIS, SUPPES, FRAZIER, WILLIAMS. ABSTAIN: TROYER

WCSCC Report given by Mrs. Williams

19-347 MR. TROYER MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

PRESIDENT

TREASURER