

SOUTHEAST LOCAL SCHOOL DISTRICT  
APPLICATION FOR PERMIT TO USE SCHOOL BUILDING

School \_\_\_\_\_ Today's Date \_\_\_\_\_

Space Required \_\_\_\_\_ Purpose \_\_\_\_\_

Date(s) \_\_\_\_\_

Hours \_\_\_\_\_ Fee \_\_\_\_\_  
From To

Person or Organization \_\_\_\_\_

Signature of Person in Charge \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Work Phone Number \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Signature of Building Principal \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

Reason for Disapproval \_\_\_\_\_  
\_\_\_\_\_

Date Approved by the Board \_\_\_\_\_ Rental Amount \_\_\_\_\_

\*\*\*\*\*

**Any school activity will take precedence.**

**The right to cancel permits at any time is reserved.**